

Table of Contents

1. Introduction 소개	3
• GIA School Missions and Goals GIA의 미션과 목표	3
• GIA School Philosophies GIA의 교육철학	3
• GIA Faculty Pledge GIA 교직원 서약	4
• GIA Administration GIA 학교 운영 위원	5
2. GIA Calendar and Daily Schedule 연간 학사 일정 및 일일 계획	5
• School Calendar 연간 학사 일정	5
• School Day 학교일과	5
• School Office Hours and Telephone Calls 학교 업무 시간 및 연락처	6
• Attendance 출석	6
• Long Term Absences (More than two days) 2 일 이상의 장기 결석	7
• Late Arrivals 지각	7
• Safe Campus 교내 안전	7
3. GIA Rules, Regulations and Policies 학칙 및 규정	7
• Basic Student Rules 학생 기본 규정	7
• GIA Discipline Policy 학교 규정	8
• Student Harassment and Bullying 교내 폭력 및 괴롭힘 규정	10
• English-Only Policy 영어 사용 규정	11
• School Bus Policy 스쿨버스 규정	12
• Homework Policy 숙제 규정	13
• Homework Guidelines 숙제 지침	14
• Visitor Policy 방문자 규정	14
4. GIA School Information and Routines 학교 정보 및 일과	
• Classrooms 교실	14
• Library 도서관	14
• School Lunches and Snacks 급식 및 간식	15
• Fire Drill Procedures 화재 대비 훈련	15
• Textbooks and other School Owned Items 교재 및 학교 교구	15
• Student Uniform and Personal Appearance 교복 및 복장 규정	15
• Lost and Found 분실물 처리	16
5. GIA Grades, Report Cards and Student Matters 학년, 성적표, 학생 사안	17
• Grades 1 - 6 Grading Scales 1 - 6 학년 성적평가 기준	17
• Grades 7 - 12 7 - 12 학년 성적평가 기준	18
• Factors that Determine Grades 성적 평가 요인	18
• Classroom Placement 반 배정	19
• Class Structure and Size 학급 정원 및 구조	19
• Student Awards and Recognition 상장 수여	19

6. GIA Co-curricular and Extra Curricular 공동 학습 및 과외 활동.....	20
• Field Trips 현장 학습.....	20
• Field Trip Parent Chaperone Guidelines 학부모 현장 학습 보호자 지침.....	20
• Birthday Parties 생일 파티.....	20
• Arrival and Departure from School 등.하교 규칙.....	20
• Communication with Parents 학부모님과의 의사소통.....	21
• Parent Appeals Process 학부모 상담 절차.....	22
• Letters of Reference 추천서.....	22
7. Health and Safety 건강과 안전.....	23
• Student Safety and Well Being 학생 안전 및 웰빙.....	23
• When A Student Become Sick 아픈 학생 치료 절차.....	23
• Students Injured at School 학교 내 부상 학생 치료 절차.....	24
• Use of an Ambulance to Transport Students 앰블런스 이용 안내.....	25
• Physical Examination and Medical History Requirements 신체검사 및 예방접종 안내.....	25
• Administration of Medication to Students 의약품 지급 규정.....	25
• Emergency Information 응급 연락처 정보.....	26
• Exclusion from School 질병으로 인한 격리.....	26
8. Program of Studies 교과과정.....	27
• Elementary School (Grade 1-6) Curriculum 초등과정 (1-6학년) 커리큘럼.....	27
• Middle School (Grade 7-8) Curriculum 중등과정 (7-8학년) 커리큘럼.....	28
• High School (Grade 9-12) Curriculum 고등과정 (9-12학년) 커리큘럼.....	29
• Course Descriptions for Elementary/Middle School Program 초등/중등과정 과목 안내서.....	30
• Course Descriptions for Elementary/Middle School Program 초등/중등과정 과목 안내서.....	39

1 Introduction | 소개

GIA's Mission is to offer an outstanding education to Korean and international students. We encourage our students to strive for high academic achievement while fostering a cultural awareness that will allow them to have a positive impact in a complex and ever-changing global environment. GIA is an academic institution where the curriculum is delivered by certified teachers, the diversity of nationalities and cultural backgrounds of our staff provides a dynamic and creative environment for a quality education.

GIA의 사명은 우수한 교육 과정을 국내 또는 국제 학생들에게 제공하는 것입니다. GIA는 복잡하고 다변화하는 국제 환경 속에서 학생들이 우수한 역할을 담당할 수 있도록 학업 능력 및 개인 역량 향상 그리고 다양한 문화를 접할 수 있도록 노력하고 있습니다. 각 분야에서 검증된 선생님들에 의해 학교의 커리큘럼이 수행되며, 다양한 국적과 문화적 배경을 가진 교직원들에 의해 역동적이고 창의적이고 질적으로 매우 우수한 교육환경을 제공하고 있습니다.

© GIA School Missions and Goals | GIA의 미션과 목표

- 1. Individualized Education** - GIA provides an opportunity for every student to develop and achieve academic excellence in a safe and individually-managed learning environment
개인화 된 맞춤형 교육 - GIA는 모든 재학생들이 안전하고 학생 개인의 특성에 부합하는 세심한 관리를 받는 학습환경 속에서 우수한 학업 능력을 성취할 수 있는 기회를 제공합니다.
- 2. Self-Directed Education** - GIA provides education systems for every student to develop proactive and independent learning skills that one will be able to utilize throughout their lifetime.
자기주도형 교육 GIA는 모든 재학생들이 평생 동안 활용할 수 있는 능동적이고 독립적인 학습 기술을 개발할 수 있는 교육 시스템을 제공합니다.
- 3. Faith-based Education** - GIA provides learning models for desirable attitudes and characters of those who live as God's people in this world and to raise a true leader who leads many people with exemplary faith.
신앙중심 교육 GIA는 이 세상에서 하나님의 백성으로서 살아가는 사람들의 바람직한 태도와 인격을 위한 학습 모델을 제공하고 모범적인 신앙으로 많은 사람들을 이끌어가는 참된 지도자를 양성합니다.

© GIA School Philosophies | GIA의 교육철학

GIA operates on the three main educational philosophies below.

GIA는 아래 세가지의 교육 철학을 바탕으로 운영됩니다.

- 1. Philanthropy** - Cultivate philanthropists by teaching it is better to give rather than to receive.
독지가 정신 - 주는 것이 받는 것보다 이로운 일임을 교육하여 독지가들을 육성한다.
- 2. Entrepreneurship** - Cultivate pioneers by teaching it is better to innovate rather than to renovate.
기업가 정신 - 혁신하는 것이 개조하는 것보다 이로운 일임을 교육하여 개척가들을 육성한다.
- 3. Discipleship** - Cultivate God-appointed missionaries by teaching it is better to spread the Gospel than to possess it.
제자도 정신 - 복음을 전파의 사명을 교육하여 학생들 각자를 하나님이 임명하신 선교사들로 육성한다.

© GIA Faculty Pledge | GIA 교직원 서약

1. We consider the safety of students first and foremost in all in-campus and outdoor activities.
우리는 모든 캠퍼스 및 야외 활동에서 학생들의 안전을 최우선으로 생각한다.
2. We set school rules which can promote a happy environment and a healthy self-image for every student.
우리는 모든 학생에게 행복한 환경과 건강한 자아상을 조성할 수 있는 학교 규칙을 제정한다.
3. We design school discipline policies that not only serve as misbehavior corrections, but also leads to long-term habitual change of students.
우리는 학생들의 잘못된 행동 교정 역할을 할뿐만 아니라 장기적인 습관적 변화로 이어지는 학교 규율 정책을 수립한다.
4. We aim for continuous development of the individualized learning systems believing that the success of the students' true academic achievement is to maximize their God-given talents and originality.
우리는 학생들의 진정한 학업 성취의 성공이 하나님으로부터 주어진 재능과 독창성을 극대화하는 것이라고 믿고 개인화된 학습 시스템의 지속적인 개발을 도모한다.
5. We prioritize the research and development efforts to cultivate students' innovative thinking through the school curricula and activities.
우리는 학과 과정과 학교 활동을 통하여 학생들의 혁신적인 사고를 함양하기 위한 연구 개발 노력에 우선 순위를 둔다.
6. We assist students to directly experience real-life economic activities and learn insights into the mechanisms of the economy and future industries.
우리는 학생들이 실제적인 경제 활동을 직접 경험하고 경제 및 미래 산업의 메커니즘에 대한 통찰력을 학습하도록 지원한다.
7. We prepare all school lessons and activities with a student-centered perspective bearing in mind that the core of school education is not a teacher or an administrator, but a student.
우리는 학교 교육의 주인공이 교사 또는 학교 행정관이 아니라 학생임을 명심하면서 학생 중심의 관점으로 모든 학교 수업 및 활동을 고안한다.
8. We constantly self-inspect our own faith status and seek to maintain exemplary Christian life-styles for effective faith education.
우리는 끊임없이 자신의 신앙 상태를 스스로 점검하고 효과적인 신앙 교육을 위한 모범적인 기독교 생활 방식을 유지하려고 노력한다.
9. We teach students to discern the true joy of charitable minds which greatly surpasses the mere satisfaction of self-display.
우리는 단순히 자기과시로부터 얻는 만족을 훨씬 능가하는 자선정신의 진정한 기쁨을 분별하도록 학생들을 교육한다.
10. We educate students on the essential needs and importance of delivering the Gospel and seek and explore opportunities for both domestic and international missionary activities where students can directly participate.
우리는 학생들에게 복음을 전하는 본질적 필요와 중요성을 교육하고 학생들이 직접 참여할 수 있는 국내 선교 활동과 국제 선교 활동 기회를 제공하기 위해서 노력한다

◎ GIA Administration | GIA 학교 운영 위원

GIA administrators and teachers are committed to the highest standards of the teaching profession and mutually support each other in meeting the needs of the students and school community. We value open communication and consistency by all members of the GIA community to promote improved learning experiences. GIA teachers, parents and administrators will work together as a team to provide educational excellence within the school community.

GIA의 이사장, 교장 및 교직원들은 학생과 학교의 모든 공동체 구성원들의 요구에 부응하기 위해 상호간에 협조 할 것입니다. 배움의 기회를 향상시키고 안정적인 교육 환경 구축을 위해 GIA의 모든 직원들은 열린 마음으로 최선을 다 할 것입니다. GIA의 선생님들과 학부모님, 교직원들은 한마음으로 팀을 이뤄 학교의 우수한 프로그램을 발전시키고자 함께 노력할 것입니다.

Chairman/Founder/Owner.....Mrs. Myung Wha Lee.....이명화 이사장
School Principal.....Mr. Jacob Lim.....임성윤 교장
GIA Executive Director.....Mr. Robert Lim.....임신철 총무

2 GIA Calendar and Daily Schedule | 연간 학사 일정 및 일일 계획

◎ Calendar | 연간 학사 일정

The school calendar is available at the beginning of the school year on paper format. Extra copies are available in the office. The school year consists of Three quarters. This calendar is subject to change and parents should check the Kakaotalk 'GIA Parents' Group Chatroom for updates.

연간 학사 일정표는 신학기에 인쇄물로 배포됩니다. 또한, 교무실에도 비치되어 있습니다. 연간 학사 일정은 총 3분기로 이루어 집니다. 학사 일정은 변경될 수 있으므로 변경사항은 카카오톡 'GIA 정규학생 학부모방'에서 확인해주시기 바랍니다..

◎ School Day | 학교 일과

Primary Program Schedule (Grades 1 – 6)			Secondary Program Schedule (Grades 7 – 12)		
Regular/After Classes Schedules 정규/방과후과정 시간표			Regular Classes Schedules 정규과정 시간표		
8:30-9:00	Daily Reading	일일 독서	8:30-9:00	Daily Reading	일일 독서
9:00-9:50	Period 1	1교시	9:00-9:50	Period 1	1교시
9:50-10:00	Recess	쉬는 시간	9:50-10:00	Recess	쉬는 시간
10:00-10:50	Period 2	2교시	10:00-10:50	Period 2	2교시
10:50-11:00	Recess	쉬는 시간	10:50-11:00	Recess	쉬는 시간
11:00-11:50	Period 3	3교시	11:00-11:50	Period 3	3교시
11:50-12:50	Lunch	점심 시간	11:50-12:50	Lunch	점심 시간
12:50-13:40	Period 4	4교시	12:50-13:40	Period 4	4교시
13:40-13:50	Recess	쉬는 시간	13:40-13:50	Recess	쉬는 시간
13:50-14:40	Period 5	5교시	13:50-14:40	Period 5	5교시
14:40	Reguar Classes end	정규과정 종료	14:40-14:50	Recess	쉬는 시간
14:50-15:40	Period 1	1교시	14:50-15:40	Period 6	6교시
15:40-15:50	Snack	간식	15:40-15:50	Snack	간식
15:50-16:40	Period 2	2교시	15:50-16:40	Period 7	7교시
16:40~	School Day Ends	하교	16:40~	School Day Ends	하교

◎ School Office Hours and Contact Numbers | 학교 업무 시간 및 연락처

- GIA Office: Monday-Friday 8:00 - 18:30
GIA 교무실 월요일-금요일 8:00 - 18:30
- School Contact Number: 02-546-9646
 - 행정실 연락처: 02-546-9646
 - Communication Officer (Mr. Robert Lim): 010-2761-6171
 - 학부모 소통 담당 교직원 (임신철 총무): 010-2761-6171

If you would like to meet with an administrator or a teacher, please contact the office to arrange an appointment.
교직원 상담 요청시 교무실로 전화하시어 예약을 해주시기 바랍니다.

◎ Attendance | 출석

GIA expects all students to attend school each day of the school calendar year. We also expect students to participate fully in each day's activities. **For student's absence to be excused, the circumstance needs to fall into one of the following criteria.**
모든 학생들은 연간 학사 일정에 표시된 수업 일에 모두 출석하고 참여하는 것을 원칙으로 합니다. 학생의 결석을 면제받기 위해서는 상황이 다음의 기준들 중 하나에 속해야 합니다.

- Student illness (*Note: to be deemed, an appropriate licensed medical professional must verify all student illness absences, regardless of the absences's length.*)
- Student's observance of a religious holiday (*Submit On-field Study Plan*)
- Death in the student's family or other emergency beyond the control of the student's family. (*Appropriate documents should be submitted where it deems necessary*)
- Family Trip (*Total of 6 days of absence will be excused for this excuse; Submit On-field Study Plan*)
- 학생의 질병 (참고: 적절한 자격을 갖춘 의료전문가의 서명이 들어간 진단서 및 진료기록 첨부)
- 종교행사 참석 (학부모 서명이 들어간 현장학습 계획서 제출)
- 학생 가족의 사망 또는 학생 가족의 통제를 벗어난 비상사태 (해당 사유에 적절한 증빙서류를 제출)
- 가족여행 (해당 사유로 연간 최대 6일 결석 면제; 현장학습 계획서 제출)

GIA recognizes a need for absence in the case of illness or family emergency; however, parents must call the GIA office to report all absences, with an acceptable explanation. Parents should call the office by 8:15AM to report student's absence on the morning of the absence, or as soon as is reasonably possible.

질병, 상해, 응급 상황 시에는 결석이 가능하나, 학부모님께서는 사전에 교무실로 전화하여 결석 사유를 알려주셔야 합니다. 결석할 경우 오전 8시 15분 전까지 또는 가능한 한 빨리 결석 여부를 알려 주시기 바랍니다.

Students diagnosed with contagious diseases must remain out of school until they have fully recovered and receive a doctor's permission to return to school. If a student is too sick to participate in class, please let your child to stay home and rest. It also puts other students and staff at risk for becoming sick.

학생이 전염 가능성이 있는 병에 걸렸을 경우, 병이 완전히 나았다는 의사의 허가가 있어야 학교에 출석할 수 있습니다. 자녀들이 학교 수업을 참석하기 어려울 정도로 아플 때에는 휴식을 취하도록 조치해주시기 바랍니다.

In case of an accident or a sudden illness during the school day, the GIA Office will make every reasonable effort to contact parents. Please be certain the GIA Office has your most current contact information (e.g. home, business, and emergency telephone numbers).

교내에서 학생이 사고나 상해를 입었을 시 GIA는 신속히 부모님께 연락 드리기 위해 최선을 다할 것 입니다. 따라서, 학부모님의 연락처(예. 집, 회사, 긴급연락처) 변경 시 반드시 학교에 알려주시기 바랍니다.

◎ Long Term Absences (More than two days) | 2일 이상의 장기 결석

When emergencies take students away from school for more than 2 days, the GIA Office should be notified by the parent or guardian stating the reason for the absence.

학생들이 2일 이상 학교를 결석해야 할 위급한 상황이 발생할 경우, 학부모님 또는 보호자 분께서는 GIA 교무실에 연락하시어 결석 사유를 반드시 알려야 합니다.

◎ Late Arrivals | 지각

Except for late bus arrival, any student arriving to school after 8:30AM is considered late and must check in at the school office. Dismissal for any reason other than participation in an official school activity prior to 4:40PM is considered an afternoon absence. 스쿨 버스가 늦게 도착 한 경우를 제외하고 오전 8시 30분 이후에 도착하는 모든 학생은 지각으로 간주되며, 학교 교무실로 알려야 합니다. 공식적인 학교 행사를 제외한 다른 이유로 오후 4시 40분 이전에 학교를 떠난 것은 반일 결석으로 간주됩니다.

◎ Safe Campus | 교내 안전

To maintain a safe and secure environment, students at GIA may not leave the GIA building during the school day without a parent or guardian picking them up.

안전한 학교 환경을 유지하기 위해서는 학부모나 보호자 없이 수업 시간 중에 학교 밖으로 나가는 것은 금지되어 있습니다.

3 GIA Rules, Regulations and Policies | 학칙 및 규정

GIA's goal is to provide a safe and caring learning environment for all students. GIA has a strict policy regarding bullying, harassment, acts of violence, and other behavior deemed detrimental to the overall health and safety of the school population. GIA's Administration will support its students and teachers in the maintenance of proper order and discipline.

GIA의 목표는 모든 학생이 안전하게 보살핌을 받는 학습 환경을 제공하는 것입니다. 교내 폭력이나 괴롭힘, 학생들의 건강이나 안전에 위해를 가하는 행위에 대해서는 엄격한 규율이 적용됩니다. GIA의 모든 교직원들은 학생들과 선생님들에게 적합한 질서와 규정이 잘 적용될 수 있도록 노력할 것입니다.

◎ Basic Student Rules | 학생 기본 규정

1. Speak English once arrival with exception of Korean-subject class hours.

등교한 이후부터 한국어 수업시간에는 영어만을 사용합니다.

2. Listen to your teacher.

선생님의 말씀에 순종합니다.

3. Keep your hands to yourself.

다른 친구와 신체적인 접촉을 하지 않습니다.

4. When in line, students must be quiet and walk in a single file line on the right side of the hall.

줄을 섰을 때는 정숙하고, 보행 시 우측통행을 합니다.

5. Students must wear appropriate uniform for the season. During warmer months, students are not required to tuck in their shirts if it has been tailored in a straight line.

학교에서는 항상 교복을 단정하게 갖춰 입어야 합니다. 무더운 날씨가 지속되는 기간 동안 학생들은 밑단이 일자로 재단된 셔츠라면 넣어 입지 않아도 됩니다..

◎ GIA Discipline Policy | 학교 규정

Students are responsible for their behavior and conduct while on GIA property, when they are involved in school activities on or off campus, and when on buses or other forms of transportation.

학생들은, 학교에 있는 동안, 또한 캠퍼스에서나 밖에서 학교 활동에 관여할 때, 그리고 통학버스 이동 중에도 기본 학칙을 준수하며 자신의 행동과 태도에 책임을 져야 합니다.

In the classroom the teacher will establish and maintain discipline. The Principal/director are responsible for the formulation and delivery of GIA's discipline policy, with the assistance of teachers and staff. Parents will be contacted when GIA Administration deems it necessary.

교실에서는 담임교사가 정한 규칙에 따르고 질서를 유지합니다. 교장은 교사들과 교직원의 의견을 참고하여 학교 전반의 규정을 정하고 시행합니다. 교무 혹은 학생의 생활지도와 관련하여 필요하다고 판단될 때는 학부모님께 연락을 드리게 됩니다.

Standards of Conduct for GIA

GIA 학생의 행동 기준

At GIA we are committed to work together as a community to provide the best education possible for our students. Therefore, it is an essential part of the education at GIA to teach our students to exercise good manners and promote positive behavior.

GIA에서는 하나의 커뮤니티로서 학생들에게 가능한 최고의 교육을 제공하기 위해 함께 헌신하고 있습니다. 그러므로 학생들이 좋은 태도와 바람직한 행동을 취하도록 가르치는 것은 GIA 교육의 기본입니다.

1. Students must honor and respect those who have been placed in authority over them by:

아래와 같이 학생들은 윗사람을 존중해야 합니다:

- Responding quickly and courteously to a teacher's instructions
선생님의 지시에 빠르고 예의 바르게 따른다.
- Addressing teachers and other staff by their proper title (Mr., Mrs., Miss., Ms. plus first name)
선생님과 교직원들을 적절한 호칭으로 부른다.(미스터, 미세스, 와 미스 뒤에 이름을 포함)
- Treating the teacher's desk and property as 'off limits'
선생님의 책상과 물건들은 '출입금지' 구역으로 함부로 대하지 않는다.
- Respecting non-student areas such as the office, staff room and supply rooms
비학생 구역인 행정실, 교직원실, 자료실 등에서는 예의를 갖춘다.
- Being in class and ready for instruction by the designated start times at the beginning of the day and after recesses
등교 후, 쉬는 시간 후 지정된 시작시간에 맞춰 교실 안에서 수업준비를 한다.
- Responding respectfully to parents and other adults of the school community
학부모와 학교 내 윗사람에게 예의 바르게 대한다.

2. Students must treat each other the way they wish to be treated by:

학생들은 자신이 대우받고 싶은 방식으로 서로를 대해야 합니다:

- Addressing each other respectfully, and not by demeaning 'nicknames'
서로를 '별명'으로 부르지 않으며 예의 바르게 호칭한다.

- Being courteous to each other and using phrases such as 'excuse me' and 'thank you'
서로를 정중하게 대하며 "실례합니다""고맙습니다"와 같은 말들을 사용한다.
- Apologizing for wrong doing
잘못한 일은 사과한다.
- Looking behind them and holding the door if someone is following
뒤를 살피며 뒤에 누가 있을 때는 문을 잡고 기다려준다.
- Not running or bumping into anyone in the hallway
복도에서 달리거나 다른 사람들과 부딪히지 않는다.
- When making remarks about others, make positive remarks. No gossiping is allowed. i.e.: making only complimentary remarks about other's appearance.
다른 사람에 대한 발언을 할 때는 긍정적인 방향으로만 이야기한다. (예: 외모 등에 대해 험담 대신 칭찬하기)
- Not making someone else's life miserable by teasing and/or bullying
놀리거나 괴롭힘으로 다른 사람을 힘들게 하지 않는다.

3. **Students must respect each other's property and school property by:**

학생들은 서로의 물건과 학교 공동의 물품을 존중해야 합니다:

- Getting for permission before using another student's property
다른 학생의 물건을 쓰기 전에 먼저 허락을 구한다.
- Keeping classrooms, desks, and counters tidy
교실, 책상, 카운터를 깨끗하게 유지한다.
- Using garbage receptacles for litter
쓰레기는 쓰레기통에 버린다.
- Not writing on the building, furniture, books
건물, 가구, 책 등에 낙서하지 않는다.

4. **Students are expected to exercise self-discipline by:**

학생들은 자기 훈련을 실시할 의무가 있습니다:

- Paying attention to their language and avoiding rude expressions
언어 사용에 주의하며 무례한 표현은 삼간다.
- Raising their hands when wishing to talk
발표나 이야기를 하기 원할 때는 손을 들고 말한다.
- Not interrupting their teacher or other students
선생님이나 학생들의 하는 일을 방해하지 않는다.
- Completing assignments to the best of their ability and by the due date
주어진 과제를 최선을 다해서 제 시간에 완성한다.

- Taking pride in their appearance by being tidy and well groomed at all times
항상 깔끔하고 정돈된 모습으로 걸모습에서도 용모단정함을 유지한다.
- Following uniform guidelines
교복 착용 수칙을 지킨다.
- Speaking only English at school and on school related activities
영어 수업을 받는 곳에서는 영어만을 사용한다.

These standards must be adhered to by the students and will be actively promoted by the staff of GIA. Parents are expected to support the staff by talking to their children about these guidelines and encouraging their observance of them.

이 기준들은 학생들에 의해 준수 되어야 하며 GIA의 교직원들에 의해 적극적으로 추진될 것입니다. 부모님들께서는 자녀에게 이 행동 규정에 대해 알려주시고 규칙 준수를 지키도록 장려해 주시으로써 교직원들을 지원해주시기 바랍니다.

If a student does not respond to correction from a teacher, the parents will be informed and must take responsibility for their child's misconduct. Should inappropriate behavior continue, the Principal has the authority to suspend or expel a student. When a student is expelled, the parent(s) will be given the opportunity to have an interview with the Principal.

학생이 교사의 지적 사항을 따르지 않을 경우, 부모님께 통보가 가며 자녀의 행동에 책임을 지시게 됩니다. 부적절한 행동이 계속될 시에 교장은 학생을 정학 또는 퇴학 시킬 권한이 있습니다. 학생이 퇴학될 시, 부모님은 교장과 면담할 기회가 주어집니다.

The following violations may lead to a suspension or expulsion upon the first offense:

다음 위반사항들은 최초 위반 시에도 정학이나 퇴학조치가 내려질 수 있습니다.

1. Stealing from the school, school personnel, or a student.
학교, 직원 또는 학생에게서 물건을 훔칠 경우
2. Falsely accusing another student of a wrongdoing.
거짓으로 다른 학생을 비난할 경우
3. Threatening bodily harm using a weapon or something that could be used as a weapon.
무기 또는 무기로 사용될 수 있는 것을 사용해 신체적 위협을 할 경우
4. Causing bodily harm, for example, in a fight.
싸움 등으로 신체적 피해를 가했을 경우

In resolving disputes and conflicts, it is the school's desire to lead the student to honest repentance, followed by a process of reconciliation with their class and the school community, which is in line with Restorative Justice practices.

학생들이 다투거나 서로 부딪치는 문제를 해결하는데 있어서, 학교에서는 공정한 절차를 따라 학생들이 진심으로 부적절한 행동을 뉘우치고 교실과 학교 공동체 내에서 화해의 과정을 거칠 수 있도록 이끌어 갈 것입니다.

© Student Harassment and Bullying | 교내 폭력 및 괴롭힘 규정

1. Harassment or Bullying is against the GIA Code of conduct and will be dealt severely and quickly.
교내 폭력 및 괴롭힘은 GIA 지침에 위배되며, 신속하고 엄격하게 다뤄질 것입니다.
2. Harassment or Bullying includes inappropriate remarks, jokes, taunting, comments, and gestures that create an uncomfortable or hostile environment.
교내 폭력 및 괴롭힘은 불편하고 적대적인 분위기를 생성하는 부적절한 언어, 농담, 조롱, 또는 행위 등을 포함합니다.

3. A Bully is someone who:
교내 폭력으로 간주되는 경우:

- Uses power to hurt others or harm their possessions.
물리적인 힘을 동원하여 다른 사람 또는 그 물건을 손상했을 경우
- Purposely scares or intimidates others.
의도적으로 남에게 겁을 준 경우
- Often hurts the same person repeatedly.
같은 사람을 반복해서 계속 괴롭히는 경우
- Is sometimes supported by other people who just watch and laugh, instead of helping the person being bullied.
폭력 당하는 사람을 돕는 대신 지켜보면서 웃는 등 교내 폭력을 방조한 경우

▶ **Complaint Procedures - Students | 불만 처리 절차 – 학생**

You deserve to feel safe at school. If you are being bullied or harassed you should take the following steps to try stopping the harassment or prevent it from happening again:

학생들은 학교에서 안전하게 지낼 권리가 있습니다. 학생이 폭력이나 괴롭힘을 당했다면, 아래 절차에 따라 다시 괴롭힘을 당하거나 재발을 방지해야 합니다:

Report all incidents to a person of authority at GIA, your parents, or an adult you trust. It is important to tell your parents of any incidents of bullying or harassment that may occur at school, at school functions, or on your way to and from school.

일어난 사건을 학교 선생님과 부모님, 또는 믿을 수 있는 어른에게 알립니다. 학교 내에서 또는 귀가 길에 괴롭힘이나 폭행을 당했다면 이 사실을 모두 부모님에게 알리는 것이 중요합니다.

It is important to report all incidents of bullying or harassment. However false allegations are a serious matter and can damage a person's reputation. False allegations of bullying or harassment will be dealt with severely.

교내 폭력이나 괴롭힘을 신고하는 것이 중요합니다. 하지만 허위 진술은 자신을 포함한 모두에게 해가 될 수 있으므로 어떠한 경우에도 용납되지 않습니다. 폭력이나 괴롭힘에 대한 허위 진술은 엄격하게 다뤄질 것입니다.

◎ **English-Only Policy | 영어 사용 규정**

GIA is an English-Only curriculum. Therefore, the expectation is that during the school day, with the exception of foreign language classes, students should use English at ALL TIMES once they enter the main gate of the GIA building, including:

GIA는 영어만 사용하여 수업을 하는 프로그램이며, 따라서, GIA에 들어온 후부터 학교에서 생활하는 동안 한국어 및 기타 외국어 수업을 제외한 **모든 시간**에는 반드시 영어만을 사용해야 합니다.

- During regularly scheduled English classes. 정규 영어수업 시
- During meals, break times and recesses. 식사 시간, 쉬는 시간
- On field trips and out of school activities. 교외 활동 시
- At all times during the school day. 모든 학교 활동시간
- At all after school GIA events. 방과 후 수업

When students are referred to the administration speaking Korean, the following consequences will be applied:

학생들이 한국어 사용으로 인해 적발될 시 아래와 같은 절차를 밟게 됩니다.

1. When a student is referred to the director's office for repetitively speaking Korean, he or she will receive an official warning and letter from GIA.

학생이 한국어를 반복적으로 사용하여 교무실에 불러 올 때, GIA 공식 경고문을 서면으로 받게 됩니다.

2. On the second warning during the same academic year, he or she will receive a half-day in-school suspension.
1년 학사일정 기간 내 두 번째 경고문을 받는 경우, 반일 동안 학교-내 정학을 받게 됩니다.
3. On the second warning during the same academic year, they will receive a full day in-school suspension.
1년 학사일정 기간 내 세 번째 경고문을 받는 경우, 하루 종일 학교-내 정학을 받게 됩니다.
4. On the second warning during the same academic year, they will receive an at home suspension and require a meeting with the Principal, parents, and student to discuss returning to GIA.
1년 학사일정 기간 내 네 번째 경고문을 받는 경우, 집에서 정학을 받으며 학부모님과 교장선생님 미팅이 있으며 학교를 다시 나오는 시기에 대해 논의할 것입니다.

During an in-school suspension students will be isolated from other students and be working on the assignments and projects that they would otherwise be working on in class.

학교-내 정학을 받는 동안 학생들은 다른 학생들과 격리될 것이며 교실에서 주어진 숙제와 프로젝트를 하게 될 것입니다.

© School Bus Policy | 스쿨버스 규정

The shuttle bus is a service provided by the school to help students commute from home to school and back. Students who take the bus are expected to behave as proper GIA students. This means that they are required to follow our school rules, to obey the driver, and to wear safety belts at all times. Students who do not behave on the bus will face in-school consequences, including detention, suspension or expulsion. Repeated infractions may result in students not being allowed to use the school bus service and parents needing to find alternative transportation.

스쿨버스는 학생들이 학교와 가정을 통학하는데 도움을 주도록 학교에서 제공하는 서비스입니다. 스쿨 버스를 타는 학생들은 단정한 GIA의 학생으로서 품위 있게 행동해야 합니다. 이것은 학교 규칙을 따르고, 버스기사의 지시에 따르며 항상 안전벨트를 착용하는 행동들을 의미합니다. 버스 내에서 이 규정들을 지키지 않는 학생들은 학교로부터 정학이나 퇴학과 같은 결과를 받게 됩니다. 반복적으로 규정을 어길 시에는 스쿨버스 승차가 금지되며, 학부모님들께서는 다른 통학 수단을 이용하셔야 합니다.

Bus drivers put the safety of students first. Drivers will be provided with a Report Form that will be submitted to the office in the case of any incident.

버스 기사님들은 학생들의 안전을 최우선으로 생각합니다. 버스 기사님들은 어떤 경우의 사고가 발생하더라도 이것을 지정된 사고 경위서에 기입하여 학교에 제출할 것입니다.

► School Bus Expectations | 스쿨버스 내에서의 규칙

1. Sit in your assigned seat at all times.
항상 지정된 좌석에 앉습니다.
2. Wear your seat belt at all times.
항상 안전벨트를 착용합니다.
3. Keep all body parts in the bus at all times.
버스 밖으로 몸을 내밀지 않습니다.
4. Speak quietly and respectfully.
조용히 그리고 서로를 존중해서 말합니다.
5. Do not hit, push, shove or yell at other students.
절대 다른 학생을 밀거나 때리거나 또는 소리를 질러서는 안됩니다.

6. Do not use bad language in Korean or English (no swearing)
한국어든 영어든 절대 나쁜 표현이나 욕을 해서는 안됩니다.
7. No bullying.
절대 다른 학생을 괴롭히면 안됩니다.
8. Older students should lead by example and help younger students.
고학년 학생들은 모범을 보여서 어린 학생들의 귀감이 되어야 합니다.

► **Consequences for minor infractions of the rules:**

버스 내 경미한 위반 사항에 대한 규정:

First Offense: Warning is issued.

최초 위반 시: 경고장 발부

Second Offense: Additional warning and/or two-day suspension of bus privileges.

2회 위반 시: 추가 경고 그리고/또는 2일 동안 버스 탑승 금지

Third Offense: Up to two-week suspension of bus privileges.

3회 위반 시: 최대 2주 간 버스 탑승 금지

Fourth Offense: Up to two-month suspension or termination of bus privileges.

4회 위반 시: 최대 2개월 간 버스 탑승 금지 또는 영구 사용 금지

◎ **Homework Policy | 숙제 규정**

Teachers will assign homework to review material covered in class, to prepare students for future lessons, and to help develop study skills. Parents have a responsibility to monitor and assist their child; however, all assignments submitted must be the student's own work.

선생님들은 학생들이 학교 수업 시간에 배운 내용을 복습하고, 앞으로 배울 과목도 연습하며, 학업 능력 향상을 돕기 위해 숙제를 내줍니다. 학부모님들은 자녀들이 숙제를 할 때 감독하고 도와주실 의무가 있습니다. 그렇지만 모든 숙제는 학생들이 직접 작성하여 제출해야 합니다.

Students should ask questions of the teacher if the homework assignment is not clear, write down all assignments in their GIA Agendas, complete all their homework neatly and accurately, and complete their homework by themselves. Copying homework will result in a violation of the Academic Honesty Policy.

학생들은 숙제를 정확하게 모를 경우, 선생님에게 반드시 질문을 하고, 알림장에도 정확하고 깨끗하게 숙제를 적어가야 하며 반드시 직접 숙제를 해야 합니다. 숙제를 베낄 경우 학업을 정직하게 해야 하는 규정을 어기게 됩니다.

GIA needs a strong partnership with home in an effort to further promote strong academic study skills at GIA. GIA wants students to not only speak English all the time at GIA, but also come to school with their home assignments and projects complete every day.

GIA는 학생들이 학교에서 더 열심히 공부하고 실력이 향상될 수 있도록 가정과 긴밀한 관계를 필요로 합니다. GIA는 학생들이 학교에서 항상 영어를 사용하도록 할 뿐만 아니라, 매일 주어진 숙제와 프로젝트를 학교에 제출하도록 하고 있습니다.

When students are referred to the administration for coming to school without doing their homework, the following consequences will be applied:

숙제를 반복적으로 하지 않고 학교에 오는 학생들이 행정부에 보고될 시, 아래의 절차를 밟게 됩니다:

1. They will receive an official warning and letter from GIA.
학생들은 GIA 공식 경고문을 서면으로 받을 것입니다.
2. On the second offense, they will receive a half-day in-school suspension.
2회 위반 시, 반 일 동안 학교-내 정학을 받게 됩니다.
3. On the third offense, they will receive a full day in-school suspension.
3회 위반 시, 하루 종일 학교-내 정학을 받게 됩니다.
4. On the fourth offense, they will receive an at home suspension and require a meeting with the Principal, parents, and student to discuss returning to GIA.
네 번째 위반 시, 집에서 정학을 받으며 학부모님과 교장선생님 미팅이 있으며 학교를 다시 나오는 시기에 대해 논의할 것입니다

During an in-school suspension students will be by isolated from other students and be working on the assignments and projects that they would otherwise be working on in class.
학교-내 정학을 받는 동안 학생들은 다른 학생들과 격리될 것이며 교실에서 주어진 숙제와 프로젝트를 하게 될 것입니다.

◎ Homework Guidelines | 숙제 지침

The following table outlines the expected average amount of homework, including reading, students may be assigned on a daily basis.
아래 표는 하루에 독서를 포함하여 학생들이 숙제에 할애해야 하는 평균 시간을 보여줍니다.

Grade 학년	Average Minutes Per Day 평균 시간/일
Grade 1	30 - 40 minutes
Grade 2	40 - 50 minutes
Grade 3	50 - 60 minutes
Grade 4	60 - 70 minutes
Grade 5	70 - 80 minutes
Grade 6	80 - 90 minutes
Grade 7 - 12	90 - 120 minutes

◎ Visitor Policy | 방문자 규정

Parents are welcome to the school, however, they may not visit GIA at any time during the school day. If you have a specific concern, please call ahead to make an appointment. Upon arrival at school, visitors are asked to check in at the administrative office.
학부모님들께서는 용무가 있을 시 학교를 방문하실 수 있습니다. 학교 수업시간에는 방문이 어렵습니다. 용무가 있으신 학부모님께서는 교무실로 미리 연락하시어 방문예약을 해주시기 바랍니다.

4. GIA School Information and Routines | 학교 정보 및 일과

◎ Classrooms | 교실

All classrooms are equipped with a teacher computer, projector, whiteboards and the appropriate number of desks and chairs. Teachers have Internet access in the classroom in order to use the latest multimedia technology as part of their lessons. Classrooms and subject teachers are responsible for the arrangement of desks and to display material in their classroom. 모든 교실은 교사용 컴퓨터, 프로젝터, 화이트보드 그리고 필요 수량만큼의 책걸상 등 시설이 설치되어 있습니다. 교사들은 최신 수업자료 수집을 위해 교실에 인터넷 연결이 되어 있습니다. 담임 선생님들과 담당과목 선생님들은 책상정리 및 교실 환경미화를 담당하고 있습니다.

◎ Library | 도서관

The school library is a resource for all students and teachers. GIA has a librarian who is responsible for helping students locate material, check out material, and improve their research skills. 학교 도서관은 학생과 교사들을 위한 자산입니다. 도서 대출시, 도서관 전담 교사가 학생들이 원하는 책을 검색해 주고, 도서 대여 관리 그리고 학생들의 정보 검색 능력 향상에 도움을 주고 있습니다.

◎ School Lunches and Snacks | 급식 및 간식

School lunches and snacks are provided by who is fully licensed with a dietician on staff to ensure healthy, safe meals for all of our students. 학교 급식은 학생들의 건강을 위한 안전한 먹거리 제공에 만전을 기하기 위하여 전문 영양사 선생님께서 직접 조리하십니다.

◎ Fire Drill Procedures | 화재 대비 훈련

Each classroom has a fire escape map posted on the wall near the door. GIA will perform 2-3 fire drills during the course of the year to ensure students know the procedure in case of an emergency. 모든 교실은 문 근처에 화재 대피요령이 부착되어 있으며, GIA는 학생들이 화재 및 긴급상황 발생 시 대피하는 요령을 숙지할 수 있게 연중 2-3회 대피 훈련을 실시하고 있습니다.

◎ Textbooks and other School Owned Items | 교재 및 학교 교구

Parents/guardians will be given an invoice for textbooks when a new semester begins. Students are responsible for the safe care of all textbooks. If a student loses or damages a textbook or other school property, they will be charged the replacement cost of the item. 학생들의 교재는 매년 초 커리큘럼에 따라서 구입하게 됩니다. 학교에서 일괄구매 후 청구서를 보내드립니다. 학생들은 교재를 깨끗하게 사용할 의무가 있습니다. 분실 시 교재 재 구입비를 청구하게 됩니다.

◎ Student Uniform and Personal Appearance | 교복 및 복장 규정

GIA believes that a school uniform is important to help develop a strong school focus and collegial spirit, to give students a sense of belonging to a unique school, and to discourage competition based on clothing. GIA는 교복 착용이 학생들에게 특별한 학교에 재학하고 있다는 자긍심과 소속감을 주고, 복장에 대한 위화감도 해소하는데 매우 중요한 기능을 한다고 믿고 있습니다.

Parents are expected to fully support the uniform at the school by ensuring that their children are properly dressed for school each day.

학부모님들께서는 학생이 매일 등교시 지정된 요일의 교복을 착용하도록 지도해 주시기 바랍니다.

Students must wear appropriate uniform for the season. During warmer months, students are not required to tuck in their shirt if it has been tailored in a straight line.

학생들은 항상 교복의 모든 부분을 바르게 착용해야 합니다. 무더운 날씨가 지속되는 기간 동안 밑단이 일자로 재단된 셔츠라면 넣어 입지 않아도 됩니다.

◎ **Lost and Found** | 분실물 처리

GIA is not responsible for lost or stolen items. Students should not bring valuable items to school. All lost and found items should be brought to the office. The office maintains a lost and found area.

GIA는 물건의 분실이나 도난에 책임을 지지 않습니다. 학생들이 귀중품을 학교에 가지고 오는 일이 없어야 합니다. 분실물을 발견한 학생은 교무실로 가져가도록 안내해 주시기 바랍니다. 교무실에서는 분실물을 관리하게 됩니다.

5. GIA Grades, Report Cards and Student Matters | 성적, 성적표, 학생관련사안

© Grades 1 - 6 Grading and Assessment | 1-6학년 성적 및 평가 기준

Grade 1 - 6 students are assessed on the following criteria:

1-6학년 학생들은 아래 학업 성적 평가 기준에 의하여 성적이 부여됩니다:

Performance 성취도	Definition 정의
A	<p>Exceeding Expectations 최우수</p> <ul style="list-style-type: none"> - Work exceeds grade-level expectations 해당 학년 기대치를 넘어서는 우수한 수준 - Demonstrates <u>superior</u> performance and in-depth understanding of learning outcomes 학습 결과에 대한 폭 넓은 이해와 <u>뛰어난</u> 역량을 발휘함.
B	<p>Meeting Expectations 우수</p> <ul style="list-style-type: none"> - Work meets grade-level expectations 해당 학년에 맞는 적정 수준 - Evidence that relevant learning outcomes have been met 학습 진도에 맞는 결과 제출 - <u>Demonstrates proficient academic performance</u> <u>우수한 학습 결과를 보여줌.</u>
C	<p>Approaching Expectations 중</p> <ul style="list-style-type: none"> - Work may be inconsistent, but meets grade-level expectations minimal level 성적의 기복이 있으나 해당 학년에서 최소한 소화해야 하는 부분은 이해함. - Evidence of progress toward relevant learning outcomes 학습 결과물에 진전이 보임. - Needs support in some areas 지도가 필요한 영역이 있음.
D	<p>Not yet meeting expectations 중하</p> <ul style="list-style-type: none"> - Work does not meet grade-level expectations 학습 결과물의 수준이 해당 학년에 못 미침. - May be evidence of progress toward relevant learning outcomes 학습 결과물에 진전이 보이는 경우도 있음. - Requires ongoing support 지속적인 지도가 필요함.
IC	<p>"Incomplete" 미수료</p> <ul style="list-style-type: none"> - The student has not met the standard for passing. 학습 결과물이 해당 과목 수료기준에 미달. - The subject needs to be supplemented or re-taken. 해당과목 보충학습 혹은 재수강 필요.

◎ Grades 7 - 12 Assessment and Grading | 7-12학년 성적 및 평가 기준

Grade 7 - 12 students are assessed on the following criteria:

7-12학년 학생들은 아래 학업 성적 평가 기준에 의하여 성적이 부여됩니다.

Letter Grade	Definition 정의
A	The student demonstrates <u>excellent</u> or outstanding performance in relation to the learning outcomes for the course or subject and grade. (90%-100%) 해당 학년 및 학과목 전반의 결과물과 성적이 <u>매우 우수하고</u> 뛰어난 경우
B	The student demonstrates <u>good</u> performance in relation to the learning outcomes for the course or subject and grade. (80-89%) 해당 학년 및 학과목 전반의 결과물과 성적이 <u>우수하고</u> 뛰어난 경우
C	The student demonstrates <u>satisfactory</u> performance in relation to the learning outcomes for the course or subject and grade. (70-79%) 해당 학년 및 학과목 전반의 결과물과 성적이 <u>만족할 만한</u> 수준인 경우
D	The student demonstrates <u>minimally</u> acceptable performance in relation to the learning outcomes for the course or subject and grade. (60-69%) 해당 학년 및 학과목 전반의 결과물과 성적이 <u>최소한의</u> 수준을 유지한 경우
F	<u>Failed or Failing.</u> The student has not demonstrated or is not demonstrating, minimally acceptable performance in relation to the learning outcomes for the course or subject and grade. <u>낙제.</u> 해당 학년 및 학과목 전반의 결과물이 최소한의 수준도 보여주지 못하는 경우.
I	<u>In Progress or Incomplete.</u> The student, for a variety of reasons, is not demonstrating, minimally acceptable performance in relation to the learning outcomes. (60% or 65%) <u>진행 중 또는 불완전.</u> 기타 이유로 학생이 학과목 전반에서 최소한의 수준을 수행하지 못하는 경우

◎ Factors that Determine Grades | 성적 평가 요인

Teachers at GIA assess students through a variety of methods, including (but not limited to):

GIA 교사들은 매일 아래와 같은 다양한 방법을 통해 학생들을 평가합니다.

- | | |
|---|--------------|
| ● Observation of everyday activities | 일일 교육 활동 관찰 |
| ● Student self-assessments | 학생의 자기 평가 |
| ● Daily practice assignments and homework | 숙제 및 과제 |
| ● Quizzes and Exams | 퀴즈와 시험 |
| ● Samples of student work | 과제물 샘플 |
| ● Individual and Group Projects | 개별 및 그룹 프로젝트 |
| ● Oral and written reports | 발표 및 작문 숙제 |
| ● Reviews of performance | 학업 수행에 대한 검토 |
| ● Portfolio assessments | 포트폴리오 평가 |

◎ Classroom Placement | 반 배정

In accordance with education research, the school affirms its commitment to maximizing individual instruction in the critical primary years as resources permit. GIA acknowledges that a variety of instructional skills and strategies are necessary to optimize learning situations.

GIA는 교육 연구결과에 의거하여 학생들에게 필수적인 초등 학교 시기 동안 개별적인 지도가 최대한 이루어 질 수 있도록 최선을 다하겠습니다. GIA는 다양한 학습 방법과 전략을 통해 필수적인 최적의 학습 환경을 구축하고자 합니다.

◎ Class Structure and Size | 학급 구성 및 정원

When determining the structure of classes, the administration will consider the following factors:

학급 구조를 결정할 때 학교 운영위원회는 아래 조항들을 고려하게 됩니다.

- Composition of the class to help the teacher be as effective as possible with students.
효율적인 교사와 학생의 조합
- The required preparation and correction time needed for any particular class.
학급마다 요구되는 필수 수업 준비 및 정정시간

The school administration will determine class size and organization according to the following factors:

학교의 학급 운영위원회는 아래 요소들에 의거해 학급 규모와 구성을 결정합니다.

- The demographic blend of students within the class.
학급 내 학생 통계 비율
- The physical size of the available classroom space.
학생들이 활동할 수 있는 교실의 크기
- The specific requirements of each program.
과목별로 필요한 교구

◎ Student Awards and Recognition | 상장 수여

Student awards will be given for Academic Achievement, Athletics, Citizenship, Fine Arts and Most Improved. Teachers will meet and make recommendations for the awards below that will be presented each month.

학생들은 학업 성취도, 운동, 모범, 예술 및 학업 능력 향상도 부분에서 상장을 수여 받습니다. 교사들은 각 과목/부분별로 학생을 선별하여 월별 해당되는 상을 우수 학생들에게 상장을 수여합니다. 학교에서 시상하는 상의 종류는 다음과 같습니다.

- Best Student of the Month – Awarded every month except vacation period
월간 최우수 학생 상 – 방학 기간 제외 매월 시상
- Principal's Award (Academic Award) – Awarded at the end of every term
학교장 상 (학력상) - 매분기 말 시상
- Chairman's Award (Good Conduct Award) – Awarded at the end of every term
이사장 상 (모범상) – 매분기 말 시상
- Most Improved Student Award - Awarded at the end of every term
발전상 - 매분기 말 시상
- Various Fine Arts/Athletic/Music related Award – Awarded throughout the school term
기타 예체능 활동관련 상 – 학사 일정 기간 중 수시 시상
- Diligence Award (Vacation Homework) – Awarded after Summer/Winter Vacation
성실/근면상 (방학숙제) – 여름/겨울 방학 종료 후 시상

6. GIA Co-curricular and Extra Curricular | 공동 학습 및 과외 활동

◎ Field Trips | 현장 학습

GIA believes that field trips are an excellent way for students to apply what they learn in the classroom to real life experiences. Teachers will work together to choose educationally interesting field trip opportunities for our students.

GIA는 학생들의 현장 학습이 교실에서 배운 내용을 실생활에 직접 적용시켜 볼 수 있는 좋은 기회라고 믿습니다. 교사들은 학생들에게 교육적이고 흥미로운 경험을 쌓을 수 있는 기회를 주기 위해 함께 현장학습을 기획합니다.

GIA covers all bus transportation costs associated with the field trips, including insurance, fuel, parking, and bus driver salaries. Students must ride to and from the trip in school-provided transportation.

GIA는 학생들의 여행 시 소요되는 교통비와 보험, 유류비, 주차비 및 버스 기사님들의 급여를 부담합니다. 학생들은 반드시 학교에서 제공하는 버스에 탑승해야 합니다.

◎ Field Trips Parent Chaperone Guidelines | 학부모 현장 학습 보호자 지침

Unless approved by the school administration in advance, GIA does not allow parents to attend classroom field trips to assist as chaperones.

GIA에서는 사전에 학교행정부의 승인을 받지 않는 한 학부모가 현장학습에 보호자로 동행하는 것은 금지되어 있습니다.

◎ Birthday Parties | 생일 파티

GIA celebrates the monthly birthdays in addition to award ceremony as a part of school assembly each month. Teachers may choose to acknowledge each student's birthday individually, and as a whole school once per month (the parties are usually on the first Wednesdays in a month). Parents should bring their child's birthday cake by 2 pm on the event day.

GIA는 매달 학생회 모임의 일부로 상장수여식과 생일파티를 진행합니다. 교사들은 각 학생의 생일을 개별적으로 학급내에서 진행할 수 있으며 전체 학교행사로 한 달에 한 번 해당 월 생일자 축하파티를 진행합니다. (생일 파티는 주로 매달 첫 번째 수요일에 열립니다.) 생일자 학부모는 행사 당일 2시 전까지 케이크를 학교에 전달하여야 합니다.

◎ Arrival and Departure from School | 등,하교 규칙

Students should arrive at school at 8:30AM and leave the building by 5:30PM (unless they are participating in an extra or co-curricular program). For safety reasons, please do not drop off students before 8:00 AM.

학생들은 오전 8시 30분까지 등교해야 하며, 교과 과정 이외의 별도 프로그램에 참여하지 않는 한, 5시 30분까지는 하교를 완료하여야 합니다. 안전상의 이유로 8시 이전에 등교하거나 5시 30분 이후에 하교를 하지 않도록 협조하여 주십시오.

In order to ensure the safety of all students it is very important that parents call the Office at (☎ 02-546-9646) by 3PM if their child will not be riding the afternoon bus. Please call if you will be picking your child or daughter up or if they will be riding a different bus in the afternoon.

학생들의 안전을 위해 하교 시 자녀가 지정된 셔틀버스를 이용하여 하교를 하지 않는 경우 3시까지 교무실(☎ 02-546-9646)로 필히 연락을 주시기 바랍니다. 지정된 스쿨버스가 아닌 다른 버스를 타거나 직접 자녀를 픽업해 가실 때에도 미리 연락하셔야 합니다.

◎ Communication with Parents | 학부모님과의 의사소통

GIA will issue a weekly newsletter to parents electronically on Kakaotalk and through paper on Fridays.

Important notices are posted to on the newsletter, so parents are requested to check carefully.

GIA는 매주 금요일에 학교의 뉴스레터를 카카오톡(학부모 단체방)과 학생들에게 인쇄본을 통하여 발송합니다. 주간 뉴스레터에 중요한 학교 공지사항들이 게시가 됨으로 주의깊게 확인해주실 것을 당부드립니다.

GIA will schedule parent meetings once per term, where the administration will provide updated information about the program, GIA procedures, and other information. Parents will also have an opportunity to meet teachers and discuss their child's academic and behavioral performance. Parents are encouraged to schedule meetings with teachers and administrators when appropriate.

GIA는 분기 별 1회식 학부모 간담회를 개최하고 있습니다. 해당 회의에서는 학교의 교육 프로그램, 행정절차, 그리고 다른 정보에 대한 관련 정보에 관하여 최신화된 정보가 공유될 것입니다. 또한 각 과목 담당교사를 만나 자녀의 학업 및 행동 성과에 대해 논의할 기회도 제공될 것입니다. 적절한 경우 교사들 혹은 임원과 개별 면담을 신청하실 수도 있습니다.

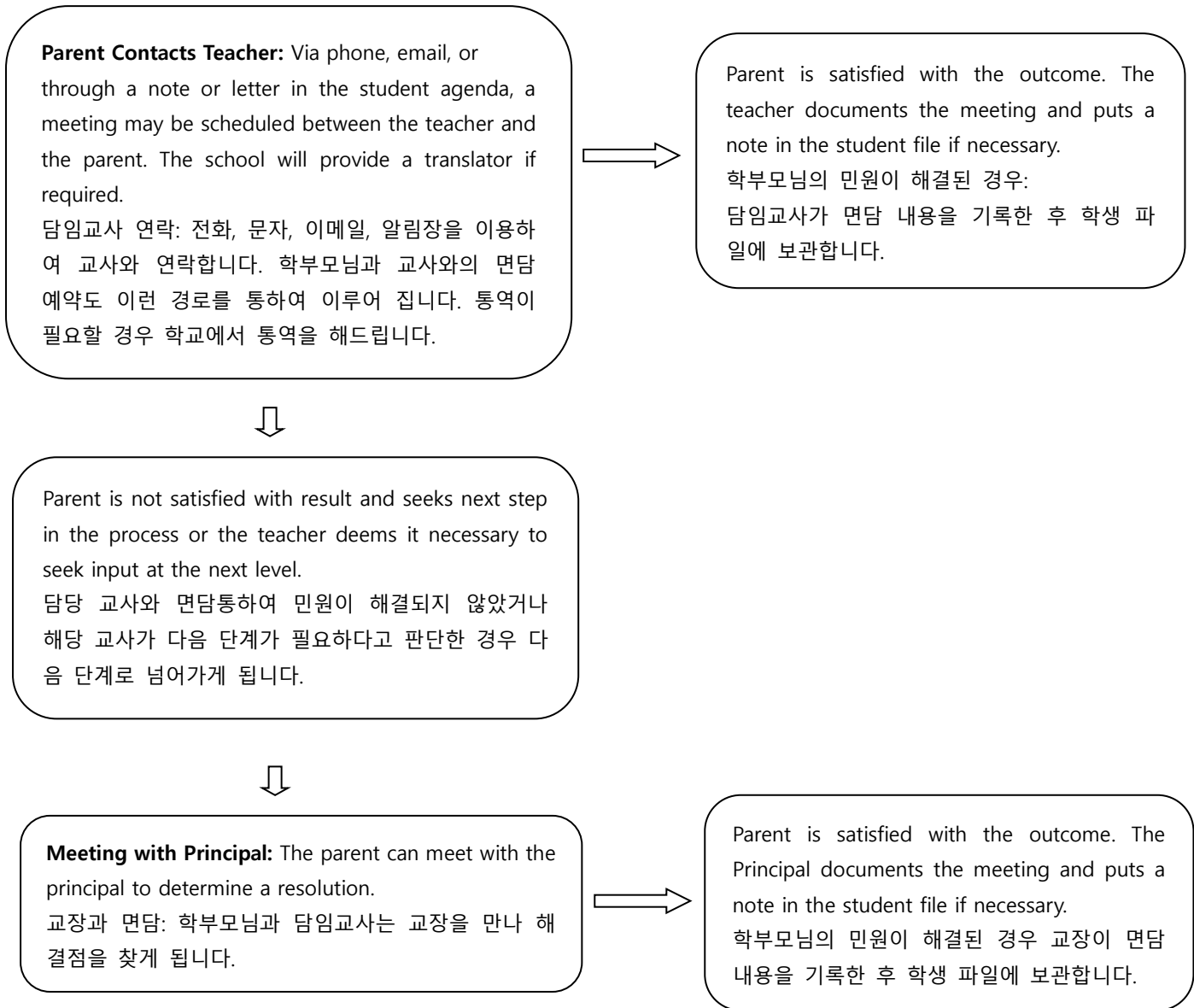
GIA provides students with daily agenda notes for one method of communication with parents. Students will write down their homework and additional notes from their teachers on the agenda. Parents may write their comments or inquiries to be read and replied by the directed teachers.

GIA는 학부모와 소통하는 방법 중 하나로 학생들에게 일일 어젠다 노트를 제공합니다. 학생들은 숙제와 교사들의 기타 전달사항을 어젠다에 기록합니다. 학부모님들은 어젠다 노트에 담당교사들이 읽고 답변할 수 있도록 코멘트나 질문을 전달할 수 있습니다.

GIA also operates the Kakaotalk chatting rooms for each group for announcing daily homework and sharing the group announcements and comments by the teachers and parents.

GIA는 또 하나의 교사-학부모간의 소통창구로 그룹별 카카오톡 단체방을 운영하고 있습니다. 해당방에서는 학생별 일일 숙제와 그룹 공지사항, 기타 코멘트나 문의사항을 수시로 공유할 수 있습니다.

◎ **Parent Appeals Process | 학부모 상담 절차**



◎ **Letters of Reference | 추천서**

Parents may request written letters of reference 2 weeks in advance of the date needed.

추천서가 필요하신 경우 학부모님께서 2주 전에 담임교사에게 서면 추천서를 신청하실 수 있습니다.

7. Health and Safety | 건강과 안전

◎ Student Safety and Well Being | 학생 안전 및 웰빙

In determining a course of action where student safety or well-being is concerned, the rule of thumb should always be to "err on the side of caution". The parent/guardian or emergency contact person is to be notified immediately in order that he/she may participate in any decision regarding a course of action or treatment for the student.

학생의 안전과 건강을 위한 행동을 결정할 경우, 항상 '지나치게 강조해도 모자라지 않다'는 원칙에 입각하여 처리하게 됩니다. 부모님/보호자 또는 응급 시 연락 받는 사람은 학생의 안전한 의료 처치를 위한 결정을 내리도록 즉시 안내를 받게 됩니다.

◎ When A Student Becomes Sick | 아픈 학생 치료 절차

If a student becomes ill at school, school personnel will follow these guidelines:

교내에서 학생이 아픈 경우 아래 절차에 따르게 됩니다:

- Contact the parent/guardian.
부모님 또는 보호자에게 연락을 합니다.
- Place the student in a suitable area (the medical room, if available) then regularly supervise.
아픈 학생을 가능하다면 휴식하기 적합한 곳에 눕히고, 주기적으로 점검합니다.
- If the student is unable to resume normal activity within a reasonable time, contact a parent/guardian (or doctor, if a parent/guardian cannot be reached).
만약 아픈 학생이 시간이 경과한 후에도 정상 상태로 돌아오지 못한다면 다시 부모님/보호자에게 연락을 합니다.
(부모님/보호자에게 연락이 닿지 않는 경우 의사선생님께 연락을 합니다.)
- Keep a record of actions taken. Complete a Medical Treatment Form and put it in the Medical Treatment binder in the Administration Office.
학생의 증상을 기록하고 치료 기록을 작성하여 교무실 의료 기록철에 보관합니다.

If it is decided that the student should not remain in school, school personnel will follow these guidelines:

학생이 학교에서 치료를 받지 못할 경우(병원에 가야 할 경우) 아래 절차를 따릅니다:

- Immediately contact the parent/guardian, or the designated emergency contact person.
즉시 부모님 또는 보호자 또는 지정된 응급 연락처로 연락합니다.
- If a parent/guardian or the designated emergency contact person cannot be reached, contact a doctor (preferably the family doctor).
부모님/보호자 또는 응급 연락처로 연락이 안 되는 경우 의사선생님께 연락을 합니다. (주치의 권장)
- If an emergency situation develops, immediately summon an ambulance (Telephone "119") and inform the parent/guardian or the designated emergency contact person.
응급 상황이 발생하면 즉시 119에 전화를 걸어 앰بول런스를 호출합니다. 부모님 또는 보호자 또는 지정된 응급 연락처로 후송 사실을 알립니다.
- Keep a record of all actions taken. Internal medication should not be given to any student, except as set out in Procedure - Administration of Medication to Students.
일어난 모든 상황을 기록합니다. 학교에서 임의대로 어떤 종류의 약물도 투여하지 않습니다.

A permanent record book is used to enter actions taken when a student becomes ill (Medical Treatments binder). The record should be kept in the school office so that it is readily accessible to the teaching staff.

학생이 아파서 의료 처치를 하였다면 영구 기록서에 기입하게 됩니다. 의료 기록철은 교직원들이 항상 열람할 수 있게 교무실에 보관됩니다.

The student's Medical Planning Form, which must be kept up-to-date and retained in the school office, should be consulted. The form contains information relating to any pre-existing medical condition, such as allergies, diabetic condition, epilepsy, heart condition, etc.

학교에서 보유하고 있는 최신의 학생 의료 기록은 응급상황에 참고자료로 활용됩니다. 이 양식은 학생이 이미 가지고 있는 질병 (알레르기, 당뇨, 간질, 심장 상태 등)에 대한 정보를 담고 있습니다.

An ill student should not be sent home unaccompanied or without confirmation of reasonable supervision.
아픈 학생은 동행자가 없거나 또는 적절한 조치를 취한 것을 확인하지 않고 집으로 보내져서는 안됩니다.

◎ **Students Injured at School | 학교 내 부상 학생 치료 절차**

When a student is injured at school or while under school supervision, the following guidelines will apply:
학생이 교내에서 또는 수업 중에 부상을 당하게 되면 다음 절차에 따라 처리됩니다.

- The school or parent supervisor (if qualified) having the duty of care, will, if necessary, administer basic first aid treatment (i.e., start the breathing, stop the bleeding, treat for shock by keeping the patient warm and comfortable, etc.)
학생을 감독하고 있는 교직원 또는 학부모 감독관(적합한 자격이 있는)이 필요하다면 응급 조치를 시행해야 합니다.
(예. 호흡을 유도, 지혈, 쇼크 상태에 있는 학생을 따뜻하고 편안한 곳으로 옮기는 처치 등)
- The parent/guardian shall immediately be contacted in order to participate in any decision respecting a course of action or treatment for the student.
학생에게 의료 처치를 시행하기 전에 반드시 부모님/보호자에게 연락을 취해 동의를 얻어야 합니다.
- The Principal or designate, together with the parent/guardian (if available) should then decide on an appropriate course of action:
학교장과 지정된 보호자는 부모님/보호자(가능하다면)와 함께 부상 정도에 따라 아래 중 한가지 결정을 내려야 합니다.
 1. Return the student to normal activity.
학생이 정상적인 활동이 가능할경우 교실로 복귀합니다.
 2. Place a student in a suitable area that is regularly supervised by the school nurse (the frequency of observation should not be less than once every five minutes for the first twenty minutes, or if the student is unable to resume normal activity within a reasonable time, one of the actions listed below should be taken).
학생을 계속 지켜볼 수 있는 적당한 곳으로 옮기고, 최초 20분 동안은 적어도 5분에 한번 주기로 관찰합니다. 학생이 걱정 시간이 지났음에도 정상으로 돌아오지 않을 경우 아래 중 한가지 조치가 취해져야 합니다.
 3. Call a doctor (and inform the parent or guardian or designated emergency contact person).
의사에게 연락을 취합니다. (그리고 알리기 전이라면 부모님/보호자 또는 지정된 응급 연락처로 알립니다.)
 4. Call an ambulance (Telephone "119"). (See the section on using an ambulance below).
119에 전화하여 앰불런스를 부릅니다. (아래 앰불런스 관련 조항 참조)
 5. Take the student to a hospital (and inform the parent/guardian or designated emergency contact person)
학생을 병원으로 후송합니다. (이후, 부모님/보호자 또는 지정된 응급 연락처로 알립니다.)
- The school attending the incident must complete an Incident Report form as soon as possible.
사고 경위서 양식을 최대한 빨리 작성해야 합니다.

Sick students will not be sent home unaccompanied or without confirmation of reasonable supervision.
아픈 학생은 동행자가 없거나 또는 적절한 조치를 취한 것을 확인하지 않고 집으로 보내져서는 안됩니다.

◎ **Use of an Ambulance to Transport Students | 앰불런스 이용 안내**

When the services of an ambulance are required, the school will follow these steps:

앰불런스를 이용할 경우 학교는 아래의 절차를 따르게 됩니다.

- Summon the ambulance
앰불런스를 호출합니다.
- Contact the parent or guardian or designated emergency contact person.
부모님/보호자 또는 응급 시 지정된 보호자와 연락을 취합니다.
- Complete the Incident Report form.
사고 경위서를 작성합니다.

◎ **Physical Examination and Medical History Requirements | 신체검사 및 예방접종 안내**

All newly enrolled students are required to have a physical examination and medical history taken, with results on file in the administrative office, prior to student's first day of enrollment. The physical examination must be repeated every year with the whole school from Grade 2, and, as with the original examination results, signed and dated by the attending physician, and then will be filed in the administration office. A new student's medical examination must have taken place within six months of student's first enrollment day at GIA. Medical history will be provided directly by parents using GIA's standard Medical History Form.

새로 입학한 학생들은 학교가 시작하는 날 이전에 모두 신체검사와 예방접종 기록을 제출해야 합니다. 기록은 교무실에 보관됩니다. 신체검사는 2학년 이상부터는 학교에서 단체로 실시하는 건강검진을 매년 한 번씩 받아야 하며, 의사의 서명과 날인이 된 검사 결과는 학교에서 보관됩니다. 1학년 신입생의 신체검사 기록은 입학일 기준으로 6개월 이내에 받은 것이어야 합니다. 의료 기록은 GIA 의료 기록 양식을 이용하여 학부모님께서 직접 제출해 주시기 바랍니다.

◎ **Administration of Medication to Students | 의약품 지급 규정**

Students may not self-medicate while on school property. The administration of any over-the-counter or prescription medication to any student requires written permission from a parent. Medications will be administered by the school nurse only under the following conditions:

학생이 학교에 있는 동안은 본인이 약을 투여할 수 없습니다. 일반 약품이나 처방전이 있는 어떤 약품도 부모의 서면 허락 없이 학생에게 약을 투여할 수 없습니다. 약물 투여는 아래 경우에만 가능합니다:

1. Parents must furnish a written statement from the physician regarding any prescription medication to be administered. The physician's written statement must include prescribed dosage and administration time.
학부모님은 투여될 어떤 종류의 조제약에 대해서도 의사로부터 받은 서면 확인서를 받아야 합니다. 의사의 확인서에는 투여량과 방법이 나와있어야 합니다.
2. Parents must provide a written inventory as to the amount and type of medication (prescription or non-prescription). The note must include expressed permission in writing to administer said medication.
학부모님은 투여를 희망하는 약품에 대해 조제약 여부의 상관 없이 반드시 약의 종류와 투여량이 나와있는 목록을 제출해야 합니다.
3. Only the person designated by the Principal, is permitted to administer medication.
학교장이 지정한 사람만이 학생에게 약을 투여할 수 있습니다.

◎ Emergency Information | 응급 연락처 정보

GIA requires current emergency medical and contact information for every student. GIA maintains an Emergency Medical Card on file for this purpose. Required up-to-date information includes name and contact telephone numbers (home and workplace) of both parents and telephone numbers (home and workplace) of two persons responsible for their student when neither parent can be reached.

학교에서는 모든 학생의 최신 의료기록과 응급 연락처를 요청하고 있습니다. 이런 이유로 학생들의 의료 카드를 받고 있습니다. 요구되어지는 최신 정보에는 학생의 보호자인 부.모 모두의 이름, 전화번호(집과 회사)와 부모님에게 연락이 되지 않을 시 연락할 다른 2명의 정보를 기입해야 합니다.

◎ Exclusion from School | 질병으로 인한 격리

A student who is diagnosed with a communicable or contagious disease should be kept at home until fully recovered. A doctor's certificate is needed in order to return to school. Students should stay home if they are seriously ill. Any student who is too sick to participate in PE class must bring a note giving the reason why. GIA needs to be a safe and healthy place for students to learn.

전염병에 걸린 학생은 완쾌되기 전까지는 반드시 가정에서 치료를 받아야 합니다. 학교에 다시 등교하기 위해서는 의사의 확인서가 필요합니다. 학생이 심하게 아플 경우 집에서 쉬게 합니다. 아파서 체육수업에 참여할 수 없는 경우라면, 학교에 오지 않아야 합니다. 체육수업에 아파서 참가하지 못하는 학생은 반드시 사유서를 제출해야 합니다. GIA는 학생들에게 안전하고 건강한 교육 환경을 제공하는 것을 우선으로 하고 있습니다.

8. Program of Studies | 교과과정

◎ Elementary School (Grades 1 – 6) Curriculum | 초등과정 (1-6학년) 커리큘럼

Below is a list of subjects for the elementary school curriculum (Grade 1 ` 6).

초등과정 과목 이수목록은 다음과 같습니다. (1-6 학년)

Subject	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
ELA I (Reading)	◎	◎	◎	◎	◎	◎
ELA II (Grammar)	◎	◎	◎	◎	◎	◎
ELA III (Vocabualry)	◎	◎	◎	◎	◎	◎
Mathmatics	◎	◎	◎	◎	◎	◎
Natural Science	◎	◎	◎	◎	◎	◎
Korean History	●	●	●	●	●	●
Social Science	○	○	○	○	○	○
Bible Studies	◎	◎	◎	◎	◎	◎
Physical Education	◎	◎	◎	◎	◎	◎
Art Education	◎	◎	◎	◎	◎	◎
General Music Education	◎	◎	◎	◎	◎	◎
Chinese	◎	◎	◎	◎	◎	◎
Korean	△	△	△	△	△	△
Intensive Math	△	△	△	△	△	△
Coding	◎	◎	◎	◎	◎	◎

◎ = General Required Courses for All Students.

● = Required Courses for Domestic Students Only.

○ = Required Courses for International Students Only.

△ = Electives

◎ Middle School (Grades 7 – 8) Curriculum | 중등과정 (7-8학년) 커리큘럼

Below is a list of subjects for the middle school curriculum (Grade 7 - 8).

중등과정 과목 이수목록은 다음과 같습니다. (7 - 8 학년)

Subject	Grade 7	Grade 8
ELA I	◎	◎
*ESL	△	△
Vocabulary	◎	◎
Mathmatics	◎	◎
** Natural Science	◎	◎
** Social Science	◎	◎
Bible Studies	◎	◎
Physical Education	◎	◎
Art Education	◎	◎
General Music Education	◎	◎
Chinese	◎	◎
Korean	△	△
Intensive Math	△	△
Coding	◎	◎

* ESL Programs are Prerequisite Courses for Natural Science and Social Science Subjects.

◎ = General Required Courses for All Students.

● = Required Courses for Domestic Students Only.

○ = Required Courses for International Students Only.

△ = Electives

◎ High School (Grades 9 – 12) Curriculum | 고등과정 (9-12학년) 커리큘럼

Below is a list of subjects for the middle school curriculum (Grade 9 ` 12).

고등과정 과목 이수목록은 다음과 같습니다. (9-12 학년)

Subject	Grade 9	Grade 10	Grade 11	Grade 12
Writing & Grammar	◎	◎	◎	◎
**Literature	◎	◎	◎	◎
Vocabulary	◎	◎	◎	◎
Mathmatics	◎	◎	◎	◎
**Natural Science	◎	◎	◎	◎
**Social Science	◎	◎	◎	◎
Economics	-	-	-	◎
Bible Studies	◎	◎	◎	◎
Physical Education	◎	◎	◎	◎
Art Education	◎	◎	◎	◎
General Music Education	◎	◎	◎	◎
Chinese	◎	◎	◎	◎
Coding	◎	◎	◎	◎
SAT Prep Course	△	△	△	△
AP Course	△	△	△	△

* ESL Programs are Prerequisite Courses for Literature, Natural Science, and Social Science Subjects.

- ◎ = General Required Courses for All Students.
- = Required Courses for Domestic Students Only.
- = Required Courses for International Students Only.
- △ = Electives

I. Subjects for English Language Arts

1. Phonics

Grade Level: Grade 1

Length of Course: Year

Primary Resources: *Phonics & English Student Worktext (3rd ed.)*, BJU Press

Units of Study: Unit 1: God's Wonderful Creation; Unit 2: Creatures Great & Small; Unit 3: Special Deeds & Inventions; Unit 4: Adventuress; Unit 5: Making Melody; Unit 6: Treasures

Curriculum Based Assessments: N/A

Standardized Assessments: N/A

Description: The Course uses exciting theme lessons to combine phonics, reading, listening, comprehension, creative writing, and grammar. The six units cover short and long vowels, single consonant blends, and digraphs, r-influenced vowels, special vowel sounds, silent consonants, suffixes, and syllable division. Phonics patterns are also taught using word families. Phonics characters make phonics generalizations fun and memorable. platform mainly used for homework.

2. ELA I (Reading)

Grade Level: Grade 1 – Grade 6

Length of Course: Year

Primary Resources: Common Core Standards; Learning A to Z E-learning Platform

Units of Study: Leveled Reading Books/Lessons

Curriculum Based Assessments: Reading & Comprehension Assessments

Standardized Assessments: Renaissance Education; Accelerated Reading Assessments

Description: The Course uses the Learning A to Z E-learning Platform, which is also aligned with CCSI curriculum for ELA. The Program delivers research-based leveled reading resources at developmentally appropriate levels for every K-5 learning environment. The product contains a wealth of leveled materials and tools that make it easy to provide the personalized instruction each student needs.

3. ELA II (Grammar)

Grade Level: Grade 1 – Grade 8

Length of Course: Year

Primary Resources: *Grammar for Schools*; Cambridge, Learning A to Z E-learning Platform,

Units of Study: Grammar, Reading/Comprehension, Speaking, Listening, Writing

Curriculum Based Assessments: Unit Tests

Standardized Assessments: TOEFL Primary, TOEFL Junior, TOEFL IBT

Description: The Course uses various ways to improve fluency levels of students who are learning English as a second language. The formal skills of writing, reading, vocabulary and grammar will progress, along the lines of everyday situations, interesting contexts, and a variety of material. Newly-arrived learners as well as those students

who need more classroom focus, are welcome to participate, so that they may increase their participation in the English-speaking world and enjoy more success.

4. ELA III (Vocabulary)

Grade Level: Grade 1 – Grade 8

Length of Course: Year

Primary Resources: *4000 Essential Vocabulary, Compass Publishing*

Units of Study: Each unit has following sections: Introducing the Words; Definitions; Match the Meaning; Synonyms; Antonyms; Completing the Sentence; Word Associations; Word Study; Shades of Meaning

Curriculum Based Assessments: Weekly Vocabulary Quiz

Standardized Assessments: N/A

Description: The Course uses the 4000 Essential Vocabulary Series by Compass Publishing. In the 18 units included in each level-books, students will read a passage that contains the unit words. Then they will learn their definitions, pronunciations, parts of speech, and how they used in sentences. They will also find synonyms and antonyms for the words.

II. Subjects for Mathematics

1. Elementary-level Math

Grade Level: Grade 1 – Grade 6

Length of Course: Year

Primary Resources: Common Core Standards; Scoorpad E-learning Platform, IXL

Units of Study: Reading: Literature, Reading: Informational Text, Reading: Foundational Skills, Language

Curriculum Based Assessments: Adaptive Practices, Formative Assessments

Standardized Assessments: Renaissance Education; Math Assessments

Description: The Course uses the Scoorpad E-learning platform, which is aligned with CCSI curriculum for Math. The program offers comprehensive Math curriculum for grades K-8 with engaging instruction, rigorous practice questions and tech-enhanced formative assessments. The course is complemented with IXL, another effectiveness-proven E-learning platform mainly used for homework.

2. Fundamentals of Math

Grade Level: Grade 7

Length of Course: Year

Primary Resources: *Fundamentals of Math, BJU Press*

Units of Study: Whole Numbers, Decimals, Number Theory, Fractions, Forms of Rational Numbers, Using Percents, Measurement, Introduction of Geometry, Area and Volume, Probability and Statistics, Integers, Introduction to Algebra, Relations and Functions, Logic and Set Theory

Curriculum Based Assessments: *Fundamentals of Math Test Booklet, BJU Press*

Standardized Assessments: Renaissance Education; Math Assessments

Description: The Course covers concepts such as whole numbers, decimals, number theory, fractions, and an introduction to algebra and geometry. Each chapter contains "Dominion thru Math" exercises that apply mathematics to everyday life, "Mind over Math" and "Problem Solving" sections that promote critical thinking skills, and a chapter review section.

3. Pre-Algebra

Grade Level: Grade 8

Length of Course: Year

Primary Resources: *Pre-Algebra*, BJU Press

Units of Study: Integers, Expressions, Basic Equations and Inequalities, Number Theory, Rational Numbers, Operations on Rational Numbers, Percents, Applying Equations and Inequalities, Relations and Functions, Statistics and Probability, Radicals, Geometry, Area and Volume, Polynomials

Curriculum Based Assessments: *Pre-Algebra Test Booklet*, BJU Press

Standardized Assessments: Renaissance Education; Math Assessments

Description: Algebraic expressions and linear equations are applied throughout a thorough review of operations on integers, fractions, decimals, and radicals. Students explore relations and functions using equations, tables, and graphs. Chapters on statistics and geometry extend foundational concepts in preparation for high school courses.

III. Subjects for Natural Science

1. Elementary-level Science

Grade Level: Grade 2 – Grade 6

Length of Course: Year

Primary Resources: *Science: A Closer Look*, Macmillan/McGraw-Hill, IXL

Units of Study: Life Science, Earth and Space Science, Physical Science

Curriculum Based Assessments: *Science: A Closer Look Tests and Quizzes*, Macmillan/McGraw-Hill

Standardized Assessments: N/A

Description: The Course offers students exciting and accessible standards-based lessons. Engaging activities promote curiosity and foster the development of science inquiry skills. Through a structured learning cycle, students confidently build upon their experiences to develop a lifelong understanding of science concepts.

2. Life Science

Grade Level: Grade 7

Length of Course: Year

Primary Resources: *Life Science*, BJU Press

Units of Study: Foundations of Life Science, Heredity and the Origin of Life, Microbiology and Plant Biology, The Animal Kingdom, Interactions in the Environment, The Complex Design of the Human Body

Curriculum Based Assessments: *Life Science Test Booklet, BJU Press*

Standardized Assessments: N/A

Description: The Course includes well-researched material written at grade level, colorful images to reinforce text content, boxes with fun facts and helpful explanations, a list of key terms, a chapter summary, thought-provoking review questions, and extra questions to prepare students for standardized tests. Students will study cell biology, genetics, the history of life, microbiology, botany, zoology, ecology, and human anatomy and physiology, all within a biblical framework.

3. Earth Science

Grade Level: Grade 8

Length of Course: Year

Primary Resources: *Earth Science, BJU Press*

Units of Study: Introduction to Earth Science, The Restless Earth, Earth's Rocky Materials, The Water World, The Atmosphere, The Heavens

Curriculum Based Assessments: *Earth Science Test Booklet, BJU Press*

Standardized Assessments: N/A

Description: The Course moves the student from the lithosphere of the earth itself to the hydrosphere in and on the earth to the atmosphere surrounding the earth and finally out into space visiting the solar system and the rest of the universe. All of this is a quest to understand God's created world. Case studies and other activities encourage students to think like scientists as they develop a biblical perspective of earth and space.

IV. Subjects for Social Science

1. Korean History

Grade Level: Grade 2 – Grade 6

Length of Course: Year

Primary Resources: *Gamdol History Curriculum, Gamdol History,*

Units of Study: Gojoseon, Three Dynasties, Goryeo, Joseon, Japanese Colonial Era, Korean War, Modern Era

Curriculum Based Assessments: GIA Customized Tests.

Standardized Assessments: Government-Certified Korean History Exams.

Description: This Course is offered to Korean native Students only. The objectives of this course is to instill self-identity as a member of the Korean society and to thoroughly learn the history of the native country and to raise patriotism and pride as a Korean citizen.

2. Heritage Studies

Grade Level: Grade 2 – Grade 6

Length of Course: Year

Primary Resources: *Heritage Studies, BJU Press,*

Units of Study: Gojoseon, Three Dynasties, Goryeo, Joseon, Japanese Colonial Era, Korean War, Modern Era

Curriculum Based Assessments: GIA Customized Tests.

Standardized Assessments: Government-Certified Korean History Exams.

Description: This Course is offered to international Students only. This lesson offers clear opportunity to see how God has had His hand on human events to establish His kingdom. Students have the opportunity to study the lives of historical figures and learn how they either failed or succeeded in following God's standards.

3. World Studies

Grade Level: Grade 7

Length of Course: Year

Primary Resources: *World Studies, BJU Press,*

Units of Study: Foundations: Creation – AD 800, Changes and Development in the Cultures of the World: 1000-1650, Dominant Powers in Europe and Asia: 1450-1750, The Revolutionary Age: 1750-1900, The 20th Century and Beyond: 1900-Present

Curriculum Based Assessments: *World Studies Test Booklet, BJU Press,*

Standardized Assessments: N/A

Description: This Course provides a chronological narrative of world history that should reveal the hand of God at work in the nations, beginning with the birth of the Church, the rise of Islam, and a survey of nations around the world from 1,000 A.D. to the present. Carefully chosen photos, maps, art, and margin boxes enhance the student's learning experience and spark interest for further study.

3. American Republic

Grade Level: Grade 8

Length of Course: Year

Primary Resources: *American Republic, BJU Press,*

Units of Study: Settling a Wilderness, Establishing a Nation, Spanning a Continent, Facing a Crisis, Growing to Meet Challenges, Taking the Lead, Preparing for the Future

Curriculum Based Assessments: *American Republic Test Booklet, BJU Press*

Standardized Assessments: N/A

Description: This Course leads students on a tour of American history starting with the first interactions between Native Americans and European explorers and ending with present day America. Students are encouraged to interpret the present based on knowledge of America's past, using text, illustrations, art, and photographs.

V. Subjects for Bible Studies

1. Bible Scripture Transcription and Recitation

Grade Level: Grade 2 – Grade 6

Length of Course: Year

Primary Resources: *The Bible, NLT Version*

Units of Study: The New Testament Books

Curriculum Based Assessments: GIA Customized Verbal/Non-verbal Assessments

Standardized Assessments: N/A

Description: This Course involves developing insights into the Bible through Scripture writing and recitation. The 6-year course requires students to transcribe the 27 books of the New Testament, memorize and recite at least one book from I John, II John, and III John..

2. Bible Truths

Grade Level: Grade 7 – Grade 8

Length of Course: Year

Primary Resources: *Bible Truths, BJU Press*

Units of Study: The Life of Christ, The Story of the Old Testament

Curriculum Based Assessments: *Bible Truths Test Booklet, BJU Press,*

Standardized Assessments: N/A

Description: Students are taught events, doctrines, and principles and are given a selection of verses to memorize. Bible study tools, including maps and timelines, are still used to help students learn to study the Bible on their own. Every lesson endeavors to apply Scripture to daily life and in turn deepens students' knowledge of and love for the Word of God.

VI. Subjects for Art, Music, and Physical Education

1. Art

Grade Level: Grade 1 – Grade 8

Length of Course: Year

Primary Resources: Prints of Artists and their works, Drawing, Painting, Printing, Clay, Textiles, Sculpture, Design

Units of Study: N/A

Curriculum Based Assessments: Observation/product/student responses

Standardized Assessments: N/A

Description: Students will view and identify multi Artists, Artist's Works, how artists create their works, and what techniques artists use to create a piece of art. The students will construct art from a variety of materials. Art concepts will be discussed during art class and observed as students construct and complete their projects.

2. General Music

Grade Level: Grade 1 – Grade 8

Length of Course: Year

Primary Resources: Resources developed by teachers aligned with National Music Standards

Units of Study: Music Literacy, Performance Skills, Listening and Analysis, Musical Contexts, Creativity,

and Technology

Curriculum Based Assessments: Topic Tests, Performance and project based assessments using rubric criteria

Standardized Assessments: N/A

Description: Throughout the year, students will discover how repertoire and concepts connect with the history of music, including famous musicians/composers, styles of music, music from other countries and how music is related to other areas of learning and culture. Students will continue to build their music vocabulary to describe what they hear. Music creativity is explored through the above literacy process as students improvise and compose their own music.

3. Chorus

Grade Level: Grade 1 – Grade 6

Length of Course: Year

Primary Resources: Unison/Two-part repertoire, Elementary Choral method resources & Resources designed by teacher

Units of Study: Beginning Vocal Tone Production, Vocal Warm-up & Rounds, Music Literacy and Sightreading, Unison & Two-part Choral Literature, Vocal Performance

Curriculum Based Assessments: Performances (annual Summer & Winter)

Standardized Assessments: N/A

Description: This course focuses on beginning vocal & breathing techniques, utilizing various warm-ups, ear-training, and explore unison and two-part repertoire. The Chorus performs annual Summer and Winter concerts.

4. Physical Education

Grade Level: Grade 1 – Grade 8

Length of Course: Year

Primary Resources: N/A

Units of Study: N/A

Curriculum Based Assessments: Fitness, Team Sports & Cooperative Games & Activities

Standardized Assessments: N/A

Description: The focus of this course will be to cultivate knowledge, passion and skill to empower students to pursue healthy habits and a physically active lifestyle. Students will engage in various physical activities that support health, physical fitness, motor skill development and improvement, group interactions and enjoyment.

VII. Subjects for Foreign Language

1. Chinese

Grade Level: Grade 1 – Grade 8

Length of Course: Year

Primary Resources: HSK Preparation Materials

Units of Study: HSK Level I to IV

Curriculum Based Assessments: Unit Tests. Vocabulary Quizzes

Standardized Assessments: HSK PBT Exams

Description: Students will learn how to handle everyday situations, explain their life, family, interests, pastimes and more and they will also learn how to inquire about the same. Since this is a preparatory course for HSK PBT Exams, learning to read and write simplified Chinese characters (and pinyin) will also be an important part of the class.

VIII. Subjects Taught in Korean Language

1. Korean

Grade Level: Grade 1 – Grade 6

Length of Course: Year

Primary Resources: Korean Education Department Approved Textbooks

Units of Study: Word Study, Writing & Grammar, Reading

Curriculum Based Assessments: Unit Tests. Dictation Quizzes

Standardized Assessments: Korean General Equivalency Diploma Tests for Korean Language

Description: Students will learn the Korean language skills using the Korean Education Department Approved Textbooks. Students will follow the subsequent courses for each grade as administered at Korean public Elementary Schools.

2. Intensive Math

Grade Level: Grade 1 – Grade 6

Length of Course: Year

Primary Resources: Korean Education Department Approved Textbooks, Supplementary Materials.

Units of Study: Elementary Level Math Units

Curriculum Based Assessments: Unit Tests. Math Competition Prep Assessments.

Standardized Assessments: Korean General Equivalency Diploma Tests for Math

Description: Students will learn the general math skills using the Korean Education Department Approved Textbooks. Students will follow the subsequent courses for each grade as administered at Korean public Elementary Schools. Students at the top level in the general course are converted to an advanced level course.

IX. Subjects for Business & Technology

1. Coding/Maker Project

Grade Level: Grade 1 – Grade 6

Length of Course: Year

Primary Resources: code.org, Scatch, Arduino, Little Bits, 3-D Printer, Drone, etc

Units of Study: Maps, Sequence, Algorithms, Loops, and Storie, Industrial Design, Programming

Curriculum Based Assessments: Successful Completion of each lesson

Standardized Assessments: Korean General Equivalency Diploma Tests for Korean Language

Description: Students create computer programs with loops and events and write algorithms for everyday tasks. They will also learn to design and create their own products using various tools and materials. Through this they learn to collaborate with others meaningfully, investigate different problem-solving techniques, persist in the face of difficult tasks, and learn about Internet safety.

I. Subjects for English & Literature

1. Writing & Grammar

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: *Secondary Writing & Grammar, BJU Press*

Units of Study: Parts of Speech, Sentence Structure, Mechanics, Usage, Writing Skills, Examples of Writing Projects, Study & Reference Skills

Curriculum Based Assessments: *Writing & Grammar Test Booklets, BJU Press*

Standardized Assessments: N/A

Description: This course builds on the foundation formed in elementary and middle school grades by applying those skills to higher-level writing. New grammar skills are added and ample writing opportunities are provided so that students can apply new skills to real-life writing—letters, essays, reports, speeches, and digital content.

2. Literature

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: *Literature, BJU Press*

Units of Study: Ideas and Themes, Structured Scope, Analysis and Activities, Biblical Worldview,

Curriculum Based Assessments: *Literature Test Booklets, BJU Press*

Standardized Assessments: N/A

Description: This Course teaches students to read for wisdom and enrichment as well as for pleasure. Each literature book includes a broad range of literary selections from different cultures, genres, and time periods. In addition to analyzing literary elements and interpreting meanings in a selection, students will learn how to evaluate literature from a biblical worldview.

3. Vocabulary

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: *Vocabulary Workshop, Sadlier Connect*

Units of Study: Each unit has following sections: Introducing the Words; Definitions; Match the Meaning; Synonyms; Antonyms; Completing the Sentence; Word Assonciations; Word Study; Shades of Meaning

Curriculum Based Assessments: Weekly Vocabulary Quiz

Standardized Assessments: N/A

Description: The Course uses the Vocabulary Workshop Series by Saddlier Connect. In the 18 units included in each level-books, students will read a passage that contains the unit words. Then they will learn their definitions, pronunciations, parts of speech, and how they used in sentences. They will also find synonyms and antonyms for the words.

II. Subjects for Mathematics

1. Algebra I

Grade Level: Grade 9

Length of Course: Year

Primary Resources: *Algebra I, BJU Press*

Units of Study: Operations, Variables and Equations, Using Algebra, Solving Inequalities, Relations and Functions, Linear Functions, Systems of Equations and Inequalities, Exponents, Polynomials, Factoring, Radicals, Quadratic Equations, Rational Expressions and Equations

Curriculum Based Assessments: *Algebra I Test Booklet, BJU Press*

Standardized Assessments: PSAT Math

Description: This course develops an understanding of algebra by justifying methods and by explaining how to solve problems. Concepts discussed include graphing, solving systems of equations, operations with polynomials and radicals, factoring polynomials, solving rational equations, and graphing quadratic functions.

2. Geometry

Grade Level: Grade 10

Length of Course: Year

Primary Resources: *Geometry, BJU Press*

Units of Study: Foundations of Geometry, Reasoning and Proof, Parallel and Perpendicular Lines, Congruent Triangles, Relationships in Triangles, Quadrilaterals, Area, Circles, Surface Area and Volume, Transformations and Symmetry, Similarity, Trigonometry

Curriculum Based Assessments: *Geometry Test Booklet, BJU Press*

Standardized Assessments: PSAT Math

Description: This Course helps develop thinking processes that are essential for future math courses and for everyday life. Each lesson reinforces geometry concepts and helps develop critical thinking skills.

3. Algebra II

Grade Level: Grade 11

Length of Course: Year

Primary Resources: *Algebra II, BJU Press*

Units of Study: Operations, Linear Equations, Linear Relations, Systems, Matrices, Quadratic Equations, Polynomial Functions, Radicals, Exponents, and Logarithms, Rational Expressions, Trigonometry, Trigonometric Identities, Sequence and Series, Probabilities and Statistics, Analytic Geometry.

Curriculum Based Assessments: *Algebra II Test Booklet, BJU Press*

Standardized Assessments: SAT Math

Description: This course focuses on developing reasoning skills through the discussions of advanced algebra concepts such as quadratic equations, polynomials, complex numbers, logarithms and trigonometry. Students will learn to solve algebraic functions and graph them.

4. Precalculus

Grade Level: Grade 12

Length of Course: Year

Primary Resources: *Precalculus, BJU Press*

Units of Study: Trigonometry, Polynomials, Functions, Inverse Functions, Equations, Conic Sections and Polar Graphs, Complex Numbers, Matrix Algebra, Statistics, Sequences, Limits and Calculus, Differential Calculus

Curriculum Based Assessments: *Precalculus Test Booklet, BJU Press*

Standardized Assessments: SAT Math

Description: This Course equips students for college with precalculus skills. This advanced math educational materials emphasizes functions, graphing, and trigonometry throughout and introduces differential calculus.

III. Subjects for Natural Science

1. Physical Science

Grade Level: Grade 9

Length of Course: Year

Primary Resources: *Physical Science, BJU Press*

Units of Study: Foundations, Mechanics, Electromagnetism, Periodic Phenomena, The Structure of Matter, Introduction to Chemistry

Curriculum Based Assessments: *Physical Science Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This course is an exciting and engaging introduction to the world of physics and chemistry. Designed and written for the 9th-grade level, it provides an essential foundation for subsequent science courses, including Biology, Chemistry, and Physics. It builds a foundation of basic knowledge regarding matter and measurements early in the text, then furnishes the student with the key principles and scientific laws of classical physics, thermodynamics, electricity, magnetism, sound, light, and optics.

2. Biology

Grade Level: Grade 10

Length of Course: Year

Primary Resources: *Biology, BJU Press*

Units of Study: Science of Life, Science of Organisms, Study of Human Life

Curriculum Based Assessments: *Biology Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course shows students God's power and glory in creation as they learn about cellular biology, genetics, taxonomy, microbiology, botany, zoology, and human anatomy. When studying topics such as creation and evolution, human cloning, abortion, and stem cell research, students are pointed to Scripture as the ultimate authority and are encouraged to develop a biblical perspective about these topics.

3. Chemistry

Grade Level: Grade 11

Length of Course: Year

Primary Resources: *Chemistry, BJU Press*

Units of Study: Chemistry of Life, Matter, Measuring and Calculating, Atomic Structure, Elements, Chemical Bonds, Bond Theories and Molecular Geometry, Chemical Composition and Reactions, Chemical Calculations, Gases, Solids and Liquids, Solutions, Chemical Thermodynamics, Chemical Kinetics, Chemical Equilibrium, Acids, Bases, and Salts, Oxidation and Reduction, Organic Chemistry and Biochemistry, Materials Chemistry, Nuclear Chemistry

Curriculum Based Assessments: *Chemistry Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course guides students in investigations of atomic theory, chemical composition and reactions, stoichiometry, gases, thermodynamics, kinetics, and more. The chemistry text promotes analytical thinking and inductive problem-solving skills through many exciting chemistry experiments.

4. Physics

Grade Level: Grade 12

Length of Course: Year

Primary Resources: *Physics, BJU Press*

Units of Study: A Framework, Classical Mechanics, Thermodynamics and Matter, Electromagnetics, Geometric Optics and Light, Modern Physics

Curriculum Based Assessments: *Physics Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course offers classical mechanics, work and energy, periodic motion and wave theory, electricity and magnetism, optics, relativity, quantum physics, and nuclear physics. These topics are presented in conjunction with real-world modeling exercises (dominion modeling) that reinforce a Christian worldview by demonstrating the relevance and validity of approaching science from a biblical perspective. The course is mathematically rigorous and algebra-based. The well-prepared student should have completed at least two years of algebra and one year of geometry instruction. In order to help students succeed, the necessary math skills are gradually introduced in a scaffold fashion, reinforced with numerous example problems

IV. Subjects for Social Science

1. Cultural Geography

Grade Level: Grade 9

Length of Course: Year

Primary Resources: *Cultural Geography, BJU Press*

Units of Study: Complete survey of geographic principles and regions; map skills, Geographic approach to key historic events, Overview of types of governments; current issue, Influence of land, climate, and resources on

national economics, Stewardship of resources; status of Christianity; geography of Bible lands; comparative world religions; world missions, Eight culture regions and their influence on lifestyles, language, arts, and culture

Curriculum Based Assessments: *Cultural Geography Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This course surveys the principles of geography through a regional approach. Students will "travel" from continent to continent around the world studying the geography, cultures, land forms, climates, resources, economy, religions, and government of each country.

2. World History

Grade Level: Grade 10

Length of Course: Year

Primary Resources: *World History, BJU Press*

Units of Study: Chronological survey of physical and political geography, Chronological survey of world history from Creation to the present, The relationship between Christians and the world's political systems, Comparative economics from both a historical and a geographical perspective, Focus on western, Judeo-Christian heritage and Islam, while also surveying the religions of Asian, African, and Latin American cultures, Examination of how individuals have carried out the Creation Mandate, including the development of their God-given talents in the fields of art, music, literature, and science

Curriculum Based Assessments: *World History Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course guides students through the story of history from the dawn of civilization to the present world. Students are encouraged to explore the past and delve in to the twists and turns of world history through relevant activities and class discussions. The text emphasizes how a Christian worldview affects the study of history, illustrating the crucial nature of viewing history through the lens of the Bible. *World History* provides a survey of history essential to future study.

3. United States History

Grade Level: Grade 11

Length of Course: Year

Primary Resources: *United States History, BJU Press*

Units of Study: Influence of physical geography on American history, Chronological survey of American history from European discovery to the present, Structure of American government; the Constitution, Development of free-enterprise system and effects of government interference, Contributions of various religions, especially Christianity, to America's heritage, Integration of various facets of American culture; cultural change

Curriculum Based Assessments: *United States History Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course recounts the story of our nation's history from its discovery and colonization up to the present day. Special attention is given to God's providence and America's Christian heritage. The text is presented in an engaging narrative style and seeks to bring United States history to life.

4. American Government

Grade Level: Grade 12

Length of Course: Year

Primary Resources: *American Government, BJU Press*

Units of Study: References to political geography, Historical perspective of the phases of American government, Thorough analysis of all levels and all branches of American government, Taxation, bureaucratic funding, and foreign policy impact on U.S. economy, Scriptural foundation for law and government; influence of Christianity in early America, Interest groups; mass media; American political behavior

Curriculum Based Assessments: *American Government Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course prepares students for responsible citizenship with a discussion of the principles and mechanics of a constitutional republic. The curriculum provides insight on a variety of topics such as the three branches of government, political parties, elections, foreign policy, and more, all from a biblical perspective.

5. Economics

Grade Level: Grade 12

Length of Course: Year

Primary Resources: *Economics, BJU Press*

Units of Study: Biographies of fifteen influential economists, Comparative economic systems; business and competition; money and banking; national economic concerns, such as productivity, unemployment, and inflation, Survey of basic economic topics, including supply and demand and the circular flow of income and products; Promotes free-market ideals, Scriptural principles applied to all areas of economics, Analysis of personal economic concerns, such as budgeting, managing credit, saving, and financial planning

Curriculum Based Assessments: *American Government Test Booklet, BJU Press*

Standardized Assessments: SAT II Subject Test

Description: This Course introduces and explores key principles of economics from household purchases to the stock market. Each chapter includes personal finance sections which explain important economic principles and provide practical information about budgeting, banking, debt, credit and interest. Students will also learn about issues related to national economic systems and policies.

V. Subjects for Bible Studies

1. Bible Truths

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: *Bible Truths, BJU Press*

Units of Study: In-depth studies of the books of Acts, 1 and 2 Thessalonians, 1 and 2 Corinthians, Galatians, and Romans, Book and topical studies develop theological themes in Old Testament prose, poetry, and prophecy,

Studies of the prison and pastoral epistles, general epistles, and prophecy from Revelation, Biblical worldview; studies on Christian life topics

Curriculum Based Assessments: *Bible Truths Test Booklet, BJU Press*

Standardized Assessments: N/A

Description: Secondary Bible Truths covers all of Scripture. Students are taught events, doctrines, and principles and are given a selection of verses to memorize. Bible study tools, including maps and timelines, are still used to help students learn to study the Bible on their own. Every lesson endeavors to apply Scripture to daily life and in turn deepens students' knowledge of and love for the Word of God.

VI. Subjects for Art, Music, and Physical Education

1. Painting

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: Resources Designed by Teachers.

Units of Study: N/A

Curriculum Based Assessments: N/A

Standardized Assessments: N/A

Description: In this course, students focus on various painting techniques using paint media. (Painting media includes, but is not limited to watercolor, acrylic, and digital painting). Themes of study are based on drawing and painting from observation. They include human figure, landscape, and still-life. Students are expected to create based on study and observation, and students are expected to develop artistic awareness to modify realism where appropriate.

2. Photography and Illustration

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: Resources Designed by Teachers.

Units of Study: N/A

Curriculum Based Assessments: N/A

Standardized Assessments: N/A

Description: In the Photography portion of this course, students focus on digital photography and editing techniques using. Photography requires a digital camera device ranging from a cell phone camera (5 megapixels or higher) to a DSLR Camera. Enrichment instruction to help students maximize the potential of their DSLR will be provided. Themes of study are based on human figure, landscape, and still-life. Students are expected to create environments and execute photos outside of the classroom studio environment and execute photo edits in the art studio computer lab using the Adobe Creative Suite.

3. Concert Choir

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: Resources Designed by Teachers.

Units of Study: N/A

Curriculum Based Assessments: N/A

Standardized Assessments: N/A

Description: Concert Choir is an ensemble class for students who enjoy singing and working in a group. The class objectives include good ensemble singing, improving each individual's vocal technique, and high-level performance of quality literature. Class activities include warm-up exercises and rehearsing challenging choral selections for mixed ensembles. Attendance at rehearsals and concert performances is required for those who select this course.

4. Physical Education

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: N/A

Units of Study: N/A

Curriculum Based Assessments: Fitness, Team Sports & Cooperative Games & Activities

Standardized Assessments: N/A

Description: The focus of this course will be to cultivate knowledge, passion and skill to empower students to pursue healthy habits and a physically active lifestyle. Students will engage in various physical activities that support health, physical fitness, motor skill development and improvement, group interactions and enjoyment.

VII. Subjects for Foreign Language

1. Chinese

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: HSK Preparation Materials

Units of Study: HSK Level III to VI

Curriculum Based Assessments: Unit Tests. Vocabulary Quizzes

Standardized Assessments: HSK PBT Exams

Description: This course is for students who, having successfully developed strong basic skills, are ready to increase proficiency in oral comprehension and in the speaking, reading and writing skills of Mandarin Chinese. Readings are real-life dialogues emphasizing proper use of Mandarin with the goal of developing vocabulary and fluency

VIII. Subjects for Business & Technology

1. HTML & JavaScript

Grade Level: Grade 9 – Grade 12

Length of Course: Year

Primary Resources: Teacher Created Activities and Resources, Code.org- CSP Unit 3, HTML-Kit software, Notepad++ software

Units of Study: Introduction to the Internet, Creating a Basic Webpage, Developing a Website, Working with Table, Cascading Stylesheets, Form Design, Algorithm Development and Java Script Programming, Integrating HTML and Java Script, Form Validation and Decision Making

Curriculum Based Assessments: Website Design Project, Unit Quizzes, Code.org CSP unit 3, Unit Assessment, Final exam

Standardized Assessments: Korean General Equivalency Diploma Tests for Korean Language

Description: This course is the first for students interested in computer programming and designed to expand your background knowledge of web technologies. HTML5 is a markup language for structuring and presenting content for the World Wide Web and a core technology of the Internet. Students will learn to program websites complete with color, graphics links, lists, tables and forms. Cascading Style Sheets (CSS) are programmed as a primary tool for formatting pages for a consistent design. Students will also code dynamic JavaScript elements including pop-up windows, buttons, alerts, basic games, and form processing.